

CABY JPA

Cosumnes American Bear Yuba Joint Powers
Authority

SPECIAL BOARD MEETING AGENDA

THE BOARD OF
DIRECTORS OF THE
COSUMNES AMERICAN BEAR YUBA JOINT
POWERS AUTHORITY WILL HOLD A BOARD
MEETING

At 3:00 PM on Tuesday, June 16,
2020

By remote web conference:

To join the meeting from your computer, tablet or smartphone at

<https://us02web.zoom.us/j/84291698866>

To join the conference call:
(669) 900-6833 or (346) 248-7799 or (253) 215 8782
Webinar ID: 842 9169 8866

One-tap access: US: [+16699006833](tel:+16699006833), [84291698866](tel:+16699006833) or
[+12532158782](tel:+12532158782), [84291698866](tel:+12532158782)

Comment: To provide comment, Press *9 to raise your hand. Pressing *9 again will lower your hand.

CALL THE MEETING TO ORDER

* * *

PUBLIC COMMENT

CONSENT AGENDA

1. Approve the Minutes of the Special Meeting held on November 15, 2019
 - *Action – Approve Minutes*
2. Approve the Minutes of the Workshop held on November 15, 2019
 - *Action – Approve Minutes*

GENERAL ORDERS:

3. Treasures Report
 - *Information Only*
4. JPA Organization
 - *Discussion*
5. NV5 Project Management Update
 - *Information Only*
6. RWMG/IRWMP Update
 - *Information Only*
7. Budget Discussion and Approval
 - *Action – Approve Budget*

BOARD OF DIRECTORS' ITEMS / REPORTS:

* * *

ADJOURN

* * *

Set the time and place of the next meeting of the Board of Directors – The next regular meeting is scheduled for November 4, 2020 at 1:00 pm.

A SUMMARY OF ITEMS ON THE AGENDA

CONSENT AGENDA: The Consent Agenda consists of those items which are routine, and it is approved by one motion of the Board adopting the Consent Agenda and authorizing the appropriate actions. Should any member of the Board, staff, or public wish to discuss any item appearing thereon, the item should be removed from the Consent Agenda and discussed immediately after the approval of the Consent Agenda.

PUBLIC COMMENT: Members of the public shall be allowed to address the Board of Directors on items which are of interest to the public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). The Board limits public comment time.

GENERAL ORDERS: General Orders include those items of regular CABY JPA business.

BOARD OF DIRECTORS' ITEMS / REPORTS: Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the CABY JPA and the public. Directors may also report on community comments and activities of interest.

The Meeting Room is accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made 72 hours in advance of the meeting through the NID Board Secretary's Office at (530) 273-6185.

In accordance with Government Code Section 54957.5(b)(2), copies of the Agenda, and any writings in connection with open session agenda items, are available for public inspection during normal business hours at the office of the Board Secretary of each agency listed below.

This agenda has been posted at the following locations:

NID Business Center at 1036 West Main Street, Grass Valley, California

PCWA Business Center at 144 Ferguson Road, Auburn, California

EID Business Center at 2890 Mosquito Road, Placerville, California

EDCWA Business Center at 4110 Business Drive, Suite B, Shingle Springs, California

COSUMNES AMERICAN BEAR YUBA JOINT POWERS AUTHORITY

Special Board Meeting

November 15, 2019

MINUTES

Board Members Present: Andy Fecko, Placer County Water Agency
Ken Payne, El Dorado County Water Agency
Brian Mueller, El Dorado Irrigation District

Attending: Greg Jones, Nevada Irrigation District
Danette Austin, Nevada Irrigation District
Kyle Ericsson, El Dorado County Water Agency
Marie Davis, Placer County Water Agency
Tracy Eden-Bishop, El Dorado Irrigation District
Jeremy Shepard, Placer County Water Agency
Michelle Durgarian, Placer County Water Agency
Tami Snowcraft, El Dorado County Water Agency
Michelle Frey, Vanir
Jason Muir, NV5

Location: American Rivers Room
Placer County Water Agency
144 Ferguson Road
Auburn, California

Call to Order

Andy Fecko called the meeting to order at 10:11 am.

Public Comment

Mr. Fecko called for public comment. None was given.

Consent Agenda

The consent agenda included approval of the minutes of the CABY JPA meeting on September 30, 2019. A **MOTION** to approve the consent agenda was made by Brian Mueller and seconded by Ken Payne. The motion **CARRIED** unanimously.

General Orders

1. Dudek Contract Amendment

A **MOTION** to approve the Dudek contract amendment was made by Ken Payne and seconded by Brian Mueller. The motion **CARRIED** unanimously.

2. SDRMA Resolution and Insurance Adoption by JPA

A **MOTION** to approve the resolution and proposed insurance quote was made by Brian Mueller and Seconded by Ken Payne. The motion **CARRIED** unanimously.

3. Budget approval to maintain CABY IRWMP website (\$200.00)

A **MOTION** to approve the \$200 budget for maintaining the CABY IRWMP website was made by Ken Payne and seconded by Andy Fecko. Discussion ensued. The CABY IRWMP website is currently hosted by The Sierra Fund (TSF). The \$200 is reimbursement to TSF. Costs for managing site content are not included in the current motion. It is not known who will manage the website content in the future. The JPA has a \$5,000 budget for a website, and the website may eventually be hosted by the JPA. The motion **CARRIED** unanimously.

Board of Directors Items/Reports

Ken Payne reported that the El Dorado County Water Agency Board of Directors has adopted their water resources management guide and it is available to the public.

Andy Fecko reported that PCWA has been engaged on the Governor's Resiliency Portfolio, and has seen portions of a working copy of the document. The second generation of IRWM is expected soon but its structure is not yet known. Mr. Fecko recommended that the JPA keep an eye on the Resiliency Portfolio.

Adjournment

A **MOTION** to adjourn was made by Ken Payne and seconded by Brian Mueller. The motion **CARRIED** unanimously. Mr. Fecko adjourned the meeting at 10:24 am.

Next Meeting

The next regular meeting of the CABY JPA will be held on May 1, 2020.

COSUMNES AMERICAN BEAR YUBA JOINT POWERS AUTHORITY

Workshop

November 15, 2019

MINUTES

Board Members Present: Andy Fecko, Placer County Water Agency
Ken Payne, El Dorado County Water Agency
Brian Mueller, El Dorado Irrigation District

Attending: Greg Jones, Nevada Irrigation District
Danette Austin, Nevada Irrigation District
Kyle Ericsson, El Dorado County Water Agency
Marie Davis, Placer County Water Agency
Tracy Eden-Bishop, El Dorado Irrigation District
Jeremy Shepard, Placer County Water Agency
Michelle Durgarian, Placer County Water Agency
Tami Snowcraft, El Dorado County Water Agency
Michelle Frey, Vanir
Jason Muir, NV5

Location: American Rivers Room
Placer County Water Agency
144 Ferguson Road
Auburn, California

Call to Order

The workshop commenced immediately following the adjournment of the CABY JPA Special Board Meeting at 10:24 am.

JPA Mission and Scope of Engagement

Michelle Frey facilitated a discussion of how the participating organizations would like the JPA to function moving forward. Specifically, do the organizations want to use the JPA to accomplish more than can be done by the individual organizations acting alone? Are there opportunities for programs or projects that would be best routed through the JPA? If so, what structural changes would be necessary for the JPA?

Greg Jones observed that the JPA has focused primarily on the CABY Integrated Raw Water Management (IRWM) process, which is nearing completion. Andy Fecko observed that IRWM was the original purpose of the JPA. Brian Mueller stated that the primary focus of the JPA is to

complete the IRWMP and obtain funding for future projects, but he is willing to listen to other potential opportunities.

Michelle Frey asked whether the participating organizations would like the JPA to provide assistance with external funding of capital improvement projects (CIPs). The projects do not need to encompass multiple watersheds, and can be specific (e.g., seven miles of pipeline for which expertise is needed to pursue SRF funding). The JPA can be a source of expertise in accounting, funding, project management, and other services. The JPA could present an opportunity to operate business at a different level.

Andy Fecko stated that the participating organizations formed the JPA specifically for the IRWM process. Mr. Fecko, Mr. Mueller and Mr. Payne agreed that they would prefer to limit the JPA scope to IRWM and related projects.

Dr. Frey observed that three components absolutely necessary to pursue and implement funded projects: legal, funding administration and program management. A discussion ensued regarding consolidated legal services. Mr. Fecko and Mr. Jones observed that Andrew McClure (NID legal counsel) presently acts as JPA legal counsel.

Jeremy Shepard observed that, prior to the JPA, NID received funding and dispersed funding back to PCWA. Tami Snowcraft stated that NID administered the last IRWMP grant, and Uma managed the transactions.

Projects/Initiatives and Funding Alignment

Dr. Frey facilitated a brainstorming session to define projects and initiatives of mutual benefit to JPA agencies. Ms. Frey observed that the JPA may want to consider the pursuit of funding for projects that would typically not be relevant to non-governmental organizations.

Neysa King reported on a current funding source from the Sierra Institute for disadvantaged communities / tribal communities and water needs. The CABY Raw Water Management Group (RWMG) has not been able to take the small step needed to obtain this non-competitive funding. Kyle Ericsson provided details regarding the funding available from the Sierra Institute. The funding would need to be utilized by May 2020, and is applicable to a large range of projects, both capital and programmatic. The projects would not need to be within an adopted IRWMP. Dr. Frey suggested that a planning project such as the integration of GIS for common-needs assessment supporting the CABY region, would potentially fit this funding source and would allow the JPA to better identify future pursuits and projects.

Next Steps and Recap

Dr. Frey led a discussion of next steps for the JPA.

Mr. Fecko observed that the JPA is an assemblage of distinct systems with distinct needs. It was formed because the Sacramento basin did not want to address watershed issues. Mr. Fecko

stated that PCWA has a fully functional infrastructure to pursue projects and funding, and does not want to duplicate expenditures. Mr. Payne agreed that there are systems in place at the participating agencies that would be redundant outside of the IRWMP process.

Mr. Fecko reported that PCWA recently completed a joint project at Combie that would not have been executed through CABY because it would not benefit all four partner agencies. Mr. Fecko stated that if a project encompasses all four partner agencies then it would be a candidate for JPA administration.

Mr. Payne observed that El Dorado County Water Agency and El Dorado Irrigation District pursue and execute projects together because they operate in the same watershed, and have long-established venues for partnership.

Dr. Frey recapped that the partner agencies would like to limit the CABY JPA scope to the IRWM process.

Tracy Eden-Bishop stated that recommendations for funding pursuits should come from the RWMG. Ms. King suggested that a manager is needed at the RWMG to make sure that plans are finalized and followed through. Discussion ensued regarding the insurance requirements of plan Chapter 4, and the general consensus was that RWMG members need to sign the MOU.

Mr. Fecko suggested that the JPA continue to serve as the backstop to support the IRWMP, and growing the JPA is not in PCWA's core business interest. If there is a joint interest in a project, partner agencies will pair up to pursue and execute the project. However, if the NGOs cannot complete the mission even with JPA support, then there is a problem.

Dr. Frey recapped that the challenge is to improve the RWMG capacity and decision-making process. Mr. Jones observed that the JPA has provided an opportunity for the RWMG to fulfill the DWR requirements related to the IRWMP. The RWMG must identify projects and request an agency to serve as the lead fiscal agent to provide competitive grant applications.

Ms. Frey suggested that the DAC funding available from The Sierra Institute be used as a test case. The RWMG should submit a proposal to the JPA to pursue and execute a project with this funding. As discussed earlier in the meeting, a GIS-based programmatic planning project would be universal, in the interest of all partner agencies.

Dr. Frey asked whether the JPA would like to generate its own project list, and asked whether there are JPA-level projects of interest.

Based on feedback from the partner agencies, Dr. Frey identified that program management is needed within the RWMG rather than the JPA to ensure that efforts are coordinated and risk is managed. The RWMG may benefit from the election of officers (chairperson, secretary, etc.) for leadership and organization independent of the member agencies.

Mr. Fecko discussed the costs associated with previous RWMG leadership. Despite the significant cost, those present generally agreed that the leadership was effective and worthwhile, and resulted in significant project funding. The next generation IRWM is expected soon, and will effect future funding opportunities.

The purpose of the RWMG to secure State funding and put it to good use. If funding opportunities are available, then leadership and administrative capacity within RWMG will help build cohesion. Mr. Fecko stated that PCWA is not prepared to go back to the 2006 level of RWMG leadership funding.

Dr. Frey summarized that the JPA scope will continue to focus on IRWM and will continue to support the RWMG on projects. The decision-making body for projects will remain with the CABY JPA Board of Directors. Administrative roles (i.e., JPA or individual agencies) will be determined at the time the projects are developed.

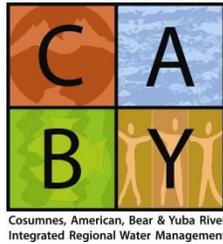
Mr. Fecko stated that the RWMG is to provide a memo to JPA for requested actions. Ms. King and Ms. Eden-Bishop discussed recent work on the project form. Dr. Frey requested a copy of the project form for review. The form is an important vehicle for capturing information and proactively characterizing projects by how they may be fundable.

Adjournment

Mr. Fecko adjourned the workshop at 11:57 am.

Next Meeting

The next regular meeting of the CABY JPA Board of Directors will be held on May 1, 2020.



April 14, 2020

CABY Joint Powers Authority
Remleh Scherzinger, Member
Nevada Irrigation District

Re: CABY RWMG request for support for IRWM Plan Adoption and Project Database

Dear Mr. Scherzinger,

As you are aware, the CABY's Regional Water Management Group (RWMG) has been working on updating the CABY IRWM Plan with the assistance of consultants that you have hired for over two years. We appreciate this support and can see that with the recently approved increase of \$20,000 to achieve the outstanding items in their Scope of Work, we will be successful in this endeavor. Also the annual fee of \$200 for website hosting will sustain the website as a key communication link between interested people, the CABY RWMG and Stakeholder Group. Our collective work has improved the CABY IRWM Plan, and ensures that it will satisfy the 2016 Guidelines of the Department of Water Resources.

There are a few remaining steps we must complete to ratify this plan, and to update our project database that will facilitate future grant funding that will help to achieve our collective goals for long-term water resource resilience, watershed and ecosystem health, and achievement of state goals for equitable access to water and climate resilience. The RWMG developed a proposal that was submitted by The Sierra Fund on our behalf for \$63,000 to access DWR Technical Assistance funding to support outreach and engagement with DAC and Tribal entities. The Sierra Fund has just finalized their contract through the Sierra Institute for Community and Environment, who are performing the mountain region DAC assessment activities required by DWR. Implementation of this work will begin immediately. (See Scope of Work, Attached).

At this time, the RWMG has identified the following outstanding tasks that will be integral to effective Plan implementation. We ask if the JPA can assist us by provide technical support and program management in the following ways:

Task 1: Facilitate adoption of the new CABY IRWM Plan by all CABY members, documenting adoption and building a new CABY membership list and email group.

Task 2: Distribute and receive projects from all stakeholders to update the CABY project database, and incorporate into the CABY website. RWMG members have developed a project form, and this form needs to be circulated and then processed to create a new database of projects that can be filtered as future funding opportunities arise.

Task 3: General website update and maintenance for 2020. At this time CABY has a robust website that was created by The Sierra Fund and consultants as part of past grant funding support. This website needs to be updated and restructured. We wish to update with the new CABY IRWM Plan, the DAC Assessment Report, and Project Database. RWMG will provide content.

While many CABY coordination tasks are currently being fulfilled by various RWMG members, there are still many tasks that are not fulfilled, including:

- a. Attending RWMG and Stakeholder Group meetings as a representative of the JPA
- b. Preparing RWMG and Stakeholder Group meeting minutes (currently being done by an RWMG member)
- c. Action item tracking
- d. IRWM-related funding research and follow up with RWMG
- e. Coordinate with RWMG on project selection for grant proposals

Would the JPA consider adding these tasks to the scope of work for the JPA CABY Program Manager for 2020 to provide a bridge as the new CABY IRWM Plan is finalized and adopted, and a funding stream can be developed to support the coordination and facilitation of CABY? We welcome your feedback and appreciate your time and consideration of this item.

Sincerely,
The CABY IRWM Regional Water Management Group

Elena DeLacy, American River Conservancy
Izzy Martin, The Sierra Fund
Ashley Overhouse, South Yuba River Citizens League
Melinda Frost-Hurzel, Cosumnes Culture and Waterways
Tracey Eden-Bishop, El Dorado Irrigation District
Heather Knutson, Placer County Water Agency
Kyle Ericson, El Dorado County Water Agency
Neysa King, Nevada Irrigation District

CABY Fiscal Year 2020-21 Recommended Budget

Revenues:

Member Agency Contribution FY 2020-21	
NID	2,000
PCWA	2,000
EID	2,000
EDCWA	2,000
Interest	15
FY 2019-20 Carry-over	199,500
Total Revenue	<u>207,515</u>

Expenses:

Annual Audit	6,000
CPA (End of year reporting)	1,000
Bond	3,000
JPA Insurance	3,488
CSDA Membership	1,450
JPA Executive Officer (Consultant)	53,000
Bank Fees (i.e. Checks, Paper Statements)	60
Website	5,000
Supplies/Materials/Etc	12,000
Reserves	122,517
Total Expenses	<u><u>207,515</u></u>

under/over budget -