

NEVADA IRRIGATION DISTRICT
BOARD OF DIRECTORS / JOINT POWERS AUTHORITY

MINUTES

February 12, 2014

The Board of Directors of the Nevada Irrigation District and the Nevada Irrigation District Joint Powers Authority convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 12th day of February 2014 at 9:00 a.m.

Present were John H. Drew, President (Division II); W. Scott Miller, Vice-President (Division III); Jim Bachman (Division IV) and Nick Wilcox (Division V), Directors.

Director Nancy Weber (Division I) was absent.

Staff members present included Remleh Scherzinger, General Manager; Tim Crough, Assistant General Manager; Jim Malberg, Finance Manager; Gary King, Engineering Manager; Chip Close, Operations Manager; Peggy Davidson, Recreation Manager; Brian Powell, Maintenance Manager; Jeff Meith, District Counsel; and Lisa Francis Tassone, Board Secretary.

WATER AND HYDROELECTRIC OPERATIONS COMMITTEE – Water Supply Update and Drought Hardship Committee

President Drew commended Chip Close, Operations Manager, for the nice presentation on the water supply update and for convening the Drought Hardship Committee.

PUBLIC COMMENT – O'Connor

Mike O'Connor, resident of Lincoln, expressed concern about the culverts going through the Valley View subdivision. Nine years ago, the District replaced a culvert, and the matter was dealt with in court. There was a 1978 culvert agreement that worked out well. There are four culverts being planned for replacement at this time. One culvert is covered under the 1978 agreement. There is no agreement for the remaining three culverts. He sent the Board of Directors an email, and hopes that the Board takes the time to read it, and he entered into the record documents explaining his concerns about the culvert situation in the Valley View subdivision.

The new culvert agreement is “really outrageous.” It calls for the property owners to be responsible for any upgrade, improvements, etc. at the discretion of the District. In the new encroachment agreement, it states that the property owners are responsible for damages upstream (i.e. sediment pools, water treatment for aquatic and vegetation, etc.). This dumbfounds the property owners. He and the other representatives of the Valley View subdivision are asking the Board to use the 1978 agreement that has been approved by the court for the remaining three culverts. The costs would be split between the District and the property owners. The documents will then be signed, and “we all walk away happy.” Otherwise, the property owners are in a situation to react because this agreement so profoundly impacts their property values. There is unlimited liability on the property owners because of the way the new agreement is worded. He asked the Board to review the documents and consider previous discussions. The simple solution is to use the 1978 agreement.

Director Wilcox asked that the documents be reviewed by Staff and the matter be presented to the Board for consideration in the near future.

PUBLIC COMMENT – Warren

Sandi Warren, resident of Lincoln, wanted to make sure she shared her points of concern with the Board regarding culverts in the Valley View subdivision area. She entered into the record a document outlining her concerns. The District’s encroachment permit is flawed and has conflicting language in it. She would appreciate the Board reviewing the document and taking her concerns under consideration.

MINUTES – January 22, 2014 Regular Meeting

Director Wilcox made a motion to approve the Minutes of the Board of Directors’ regular meeting of January 22, 2014 as submitted. Director Bachman seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

WARRANTS

Director Wilcox made a motion to approve the following warrants: Yuba-Bear Revolving Fund Nos. 26129 through 26181, inclusive; General Fund Revolving Account Nos. 63843 through 64006, Nos. 63840 and 63842 being void; Recreation Fund Nos. 4228 through 4263, inclusive; and Payroll Direct Deposit and Warrant Nos. 70715 through 70724, inclusive. Director Bachman seconded the motion.

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Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

ANNUAL DISCLOSURE OF REIMBURSEMENT (Res. No. 2014-05)

Director Wilcox made a motion to adopt Resolution No. 2014-05 (Annual Disclosure of Reimbursement to Employees and Directors). Director Bachman seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

SCOTTS FLAT RESERVOIR – Biomass Project

Director Wilcox made a motion to reject all quotes for the Scotts Flat Reservoir Biomass Project, dated December 2, 2013, authorize Staff to negotiate new agreements with Robinson Enterprises and CalFire, and authorize the General Manager to execute the necessary documents. Director Bachman seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

DISTRICT'S ENGINEERING STANDARD DETAILS – Encroachments

Director Wilcox made a motion to approve the District's Engineering Standard Details pertaining to Encroachments. Director Bachman seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye

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Bachman, Division IV Aye
Wilcox, Division V Aye

PROPOSED 2014 CAPACITY CHARGE UPDATE (Res. No. 2014-06)

Tim Crough, Assistant General Manager, stated that in 2006, the District adopted a Strategic Plan that included expanding water services beyond the soft service areas as much as possible and to proactively extend those services. At the same time, the District adopted Strategic Plan Objectives that included dramatically changing the way in which capacity charges are calculated. In 2007, the Capacity Charge Update was conducted by Bartle Wells Associates. The Update included adding the District's storage reservoirs into the calculation as well as pump stations and pressure reducing stations that benefit a regional area. At that time, Staff recommended that the Capacity Charge Study be updated every five years or so. This is not a requirement, but is prudent to do so. The capacity charges have been increased each year based on the construction cost index published by the Engineering News Record. Staff contacted Bartle Wells Associates in 2012 for revisions to the Capacity Charge Study; this work continued through 2013 resulting in the 2014 Update being presented at this time.

Mr. Crough explained that in the last five years, the District has completed a considerable amount of capital improvement projects that did affect capacity, such as the Banner-Taylor Reservoir Restoration Project, a smaller reservoir than existed previously at a significantly higher cost. Also, the Loma Rica Treatment Plant Project was originally projected to be completed in a 10-year horizon; however, this Project has been pushed beyond the 10-year horizon and replaced with an intertie pump station project. The pump station does not add capacity, but it adds reliability; it is appropriate to include this new cost when calculating the updated capacity charge. As a result, there is a significant increase in capacity charges projected for the next five years.

Mr. Crough stated that the Capacity Charge Update was reviewed by the Administrative Practices Committee in December 2013, and the Committee made the following recommendations:

- Continue to inflate the current 2013 capacity charges (an increase of 2.26 percent)
- Provide notice of the Update to property owners in the local newspapers
- Adopt a new 2014 Capacity Charge Update to be effective more than 30 days after adoption
- Allow the District Financed Waterline Extension Projects (DFWLEs) that are in process of entering into agreements to be grandfathered in at the existing charges up to 24 months
- Consider capacity charges for raw water systems

Alex Handlers, Bartle Wells Associates, provided the following presentation:

Background:

- Capacity charges are one-time fees paid by new connections to the treated water system

- Levied to cover costs for capacity in infrastructure and assets that benefit new development or redevelopment
- The District's treated water capacity charges were last updated in 2007
- Since 2007, the District has adjusted capacity charges annually to account for construction cost inflation

Purpose of Study:

- Treated water capacity charges have not been independently reviewed or updated in seven years
 - Since 2007, the District has constructed a number of facilities and revised its capital improvement program
 - System capacity is currently different than projected in 2007
- New study conducted to ensure the fees continue to:
 - Remain appropriate, legal and fair
 - Equitably recover the costs of facilities and assets benefitting growth

Updated Charge for 5/8-inch Meter:

Capacity Charge Components	Current (\$)	2014 Update (\$)
Treatment Plants	3,038	3,453
Storage	1,536	1,717
Transmission Mains	2,032	2,338
General Plant	175	214
Pump Stations and PRVs	849	1,487
Subtotal	7,630	9,209
Source of Supply	3,989	3,142
Total with Source of Supply	11,619	12,351

2014 Update based on same fee methodology as the 2007 Study

Meter Size	Capacity Ratio to 5/8"	Current Charges (\$)	Updated Charges (\$)
<i>Parcels in District Prior to March 1, 2007</i>			
5/8"	1.00	7,630	9,209
3/4"	1.44	10,988	13,261
1"	2.56	19,532	23,575
1.5"	5.76	43,949	53,044
2"	10.24	78,132	94,300
Over 2"		<i>Determined by District</i>	
<i>Parcels Annexing to District on or After March 1, 2007</i>			
5/8"	1.00	11,619	12,351
3/4"	1.44	16,732	17,785
1"	2.56	29,744	31,619
1.5"	5.76	66,926	71,142
2"	10.24	118,979	126,474
Over 2"		<i>Determined by District</i>	

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Mr. Handlers stated that when these fees are put into context with what other neighboring agencies are charging, the District is the second lowest for most customers.

President Drew stated that the Capacity Charge Update is a very comprehensive report and he thanked Mr. Handlers for the good work.

Director Wilcox concurred with President Drew's comments.

Director Miller asked why the source of supply cost decreased.

Mr. Handlers explained that the anticipated facility costs for the source of supply decreased. District Staff went through in detail and reviewed each asset to make sure the District was not over collecting on any facilities.

Mr. Crough reiterated that the Capacity Charge Update recommends that the District should discuss a capacity charge for the raw water system. This item is not included in Resolution No. 2014-06, because it would require additional studies if the Board wished to pursue this.

Director Wilcox made a motion to adopt Resolution 2014-06 (Authorizing Increase in Capacity Charges). Director Bachman seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

CAROLINE / WINTER MOON WAY WATERLINE EXTENSION PROJECT – Funding Agreements and Budget Amendment

Director Miller requested that this matter be continued to the Board of Directors' meeting of March 12, 2014. The Administrative Practices Committee has been discussing modifications to the District Financed Waterline Extension Program (DFWLE).

Director Wilcox stated that it is appropriate for the Administrative Practices Committee to review the policy. He feels that the intention however, is that the Caroline / Winter Moon Way Project not be subject to the new policy, but continue under the existing policy. This group negotiated the agreements based on the existing policy. It would be grossly unfair to "switch horses in midstream" for this group.

Director Miller agreed. However, it seems reasonable to him to first define the policy. Then he would be amenable to allow the Caroline / Winter Moon Project to proceed. He stated that several items came out of the discussion on the DFWLE policy, including, but not limited to, the budgetary items. The urgency seems unnecessary.

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Director Wilcox stated that he would like more information. One of his concerns at the last Board meeting is that the 50 percent threshold seemed marginal, and he realizes that this concern is being discussed with the Administrative Practices Committee. He did not fully understand the fiscal impacts. The East Hacienda DFWLE Project had a high rate of buy-in. The Caroline / Winter Moon DFWLE Project only had 50 percent buy-in. His concern was that there was a risk that the District might not actually receive reimbursement from the Project that had only the 50 percent buy-in. It is now his understanding that Staff has spoken to several property owners within the Caroline / Winter Moon Project, and in fact, there is a chance that the District would receive reimbursement sooner than the East Hacienda Project because the financing is spread over a 20 year term for this Project. Under the existing DFWLE policy, any property owners of variance parcels will have to pay fees in full at the time of the requested service connection. He asked how many property owners of the variance parcels that are currently included in the Caroline / Winter Moon Project have indicated that they might actually connect to the District's system in a reasonable amount of time.

Rem Scherzinger, General Manager, stated that the answer is two. Regarding parliamentary procedure, there is a request by Director Miller to pull the matter from the agenda. If the Board chooses to discuss the matter in more detail, then the matter will remain on the agenda. If the Board agrees to pull the matter from the agenda for consideration at a future date, there should be no further discussion until that time.

President Drew stated that Director Miller and Director Wilcox have brought up some very good points. President Drew asked if this Project would be threatened by any delays.

Chip Close, Operations Manager, stated that this Project would not be threatened by delays. However, deposits have been collected and are being held by the District.

President Drew stated that he would prefer that the Caroline / Winter Moon Way Project move forward under the existing policy in a "clean manner." The Board could then consider placing a moratorium on future DFWLE projects until the DFWLE policy is modified and adopted by the Board.

He directed Staff to place this matter on the next Administrative Practices Committee meeting agenda.

FREEZE OF NEW OR ADDITIONAL AGRICULTURAL WATER SALES - Declaration

Chip Close, Operations Manager, thanked everyone for performing their rain dances. He emphasized that the recent storm was welcome; however, the District is by no means out of the woods with regard to drought conditions.

Sue Sindt, Operations Administrator, provided the following presentation:

The results of the series of recent storms placed the District in the "bull's eye area" and amounted to 10 to 16 inches of precipitation.

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Bowman Precipitation as of February 10, 2014:

- 24.92 inches which is 60 percent of average

Ms. Sindt stated that the high pressure system has not returned to the area which indicates that there will be some more storms in the forecast. She pointed out that the storms are not as intense as the recent series of storms, but the storms are projected to be much colder.

February 1 Snow Survey Results (Water Content in Inches):

	Bowman Lake	Findley Peak	English Mountain	Webber Peak	Webber Lake
2014	0.13	0.7	2.2	1.9	1.9
Average	11.71	19.14	26.95	23.42	19.6

Department of Water Resources - Runoff Forecast (in thousands of acre feet):

North Coast	April – July	Percent of Average	80% Probability Range
Yuba River at Smartsville	350	35%	170 - 850

She cautioned putting too much stake in using the 35 percent average because there are two components of the forecast – snow and the precipitation yet to come. The forecast does not include the recent series of storms.

Reservoir Storage as of February 10, 2014:

- 167,742 Acre Feet which is 100 percent of average and 67 percent of capacity

Mr. Close provided the following presentation:

Actions Taken to Date:

- Minimal releases from storage
- Coordination with PG&E and Placer County Water Agency (PCWA)
- Request for 20 percent voluntary reduction
- Public messaging
- Municipal customers have been informed
- Place a freeze on new and/or additional winter sales
- Convene the Drought Hardship Committee
- Limit Fire Department drills and flow testing at hydrants
- Require treated water large landscape users to reduce by 20 percent
- Maintain a minimum carryover storage of 78,000 acre feet
- Established informational drought web page

Actions Requested Today:

- Declare a freeze on new or increased agriculture water sales for the 2014 irrigation season
 - The timing of the declaration will allow Staff to communicate the freeze to customers with the request for change/crop report mailing going out this week

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Potential Future Actions if Dry Weather Pattern Persists:

- Declare no available surplus water
- Declare an official drought stage
- Begin Proposition 218 process for drought related pricing tier
- Continue to utilize media outlets to inform both agriculture and treated water customer base

Timeline for Potential Future Actions:

- February 14 – Agriculture customer request for change is mailed
- February 26 – Possible Board declaration of drought stage
- February 28 – Agriculture customer applications/billings for 2014 season mailed
- March and April – Mobilize crews to re-orifice boxes if necessary

Lily Marie-Mora, member of the audience, stated that she understands what has been presented, but she always likes to look at the entire picture. She stated that agriculture customers are always the first to be cut. She asked if the treated water customers will be cut as well and if new treated water connections will be made.

Mr. Close explained that based on the California Water Code there is a priority for water use. The number one priority is drinking water and public health and safety. He reiterated that at this time, the District is not cutting back water deliveries to customers that are currently being served. At this point in time, Staff is proposing to freeze new or increased sales in order to preserve the water the District has on hand to serve existing customers. Down the road, if a drought is officially declared, cutbacks will likely be made to existing customers.

Director Wilcox stated that he knows people who are planning on making requests for new water. He asked if they should make their request understanding full well that the request will not be provided, but to preserve their place in line.

Mr. Close stated that this process has generally been done for canals that are on freeze. Staff can look into doing this process for those customers that would like to request new water. The mailing that will go out this week will inform existing customers that they will not be able to increase their water purchase. Existing customers can also decrease at this time. As customers call in requesting new service, Staff can enter this information into a log and contact these customers when water becomes available in the future.

Director Wilcox stated that specifically on the Tarr Canal, capacity studies have been done and there is an additional 2 cfs of capacity available. This initiates a “water rush” and people will want to make their requests. He asked if the requests will be honored in some sort of sequence.

Mr. Close stated that with regard to the Tarr Canal, there was some water freed up. This information was communicated to customers along the Tarr Canal, and Staff instructed them on how to obtain water service (purchase a box installation and inform

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the District how much water they need). Those customers that have completed this process are considered an existing customer. The freeze would take place from today's date forward.

Director Wilcox asked if those customers that have followed the process have been pre-approved.

Mr. Close responded affirmatively, and stated that these customers are not subject to the freeze.

Jeff Meith, District Counsel, reiterated that the freeze on new or increased water deliveries for 2014 will be effective February 12, 2014.

Director Bachman made a motion to declare a freeze on all new or increased water deliveries for the 2014 irrigation season. Director Miller seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

SMITH SIPHON REPLACEMENT PROJECT – Award Request for Quotation No. 858

Jim Malberg, Finance Manager/Treasurer, stated that the Smith Siphon is a large inverted siphon on the Newtown Canal that crosses under Bitney Springs Road. The Siphon is an old steel pipe that has deteriorated and needs to be replaced. It has been plagued by breaks and is difficult to operate and maintain. Originally, this Project was budgeted for 2013, but crews were unable to work on this Project. The Maintenance Department is planning on starting work on the Project in March. Since this Project was originally budgeted for in 2013, a budget amendment will be necessary in order to issue a purchase order for the materials.

Request for Quotation (RFQ) No. 858 was sent out to three (3) vendors on January 15, 2014. The three vendors have a long standing business relationship and history with the District. The bid summary is as follows:

Vendor	Sub-Total	Sales Tax	Grand Total	2% Discount	Net Total
Corix	\$136,008.00	\$11,050.65	\$147,058.65	(\$2,941.17)	\$144,117.48
Groeniger	\$131,865.00	\$10,714.03	\$142,579.03	(\$2,637.30)	\$139,941.73
Pace	\$140,961.00	\$11,453.08	\$152,414.08	(\$2,819.22)	\$149,594.86

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Mr. Malberg stated that while Staff is requesting to send out a purchase order in the amount of \$142,579.03, it is standard practice and Staff's intention to process the invoice once the materials are received and accepted within 10 days to take advantage of the two percent discount.

Director Bachman made a motion to approve and award Request for Quotation (RFQ) No. 858 to Groeniger and Company in the amount of \$142,579.03 for 36-inch ductile iron pipe and associated fittings for the Smith Siphon Replacement Project, and associated budget amendment in the amount of \$475,000. Director Miller seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

NEVADA IRRIGATION DISTRICT / PLACER COUNTY WATER AGENCY WATER PLANNING COMMITTEE – Meeting Update

Rem Scherzinger, General Manager, reported that the NID/PCWA Water Planning Committee met last week. Representatives of the City of Lincoln, Pacific Gas & Electric Company and Placer County were also in attendance. A number of informative discussions took place.

PRESENTATIONS ON THE DROUGHT

Rem Scherzinger, General Manager, reported that Staff has attended meetings with the Nevada County and Placer County Farm Bureaus to discuss concerns about the drought. In addition, Staff attended the Agriculture Commission meetings in both Counties. Earlier this week, there were a number of agriculture customers in attendance at the Water and Hydroelectric Operations Committee meeting. Staff has also met with representatives of Lake Wildwood and Lake of the Pines subdivisions.

CULVERT ISSUES

Rem Scherzinger, General Manager, reported that Staff is working diligently to resolve a number of culvert issues with a few neighborhood groups.

CALIFORNIA ENERGY COMMISSION – Renewable Portfolio Standard Application

Rem Scherzinger, General Manager, reported that the District is working with District Counsel and another law firm in an effort to have the California Energy Commission reconsider a potential penalty relating to the District's Renewable Portfolio Standard (RPS) application for two of the District's powerhouses. The District was late in submitting the application and this has exposed the District to a penalty from Pacific Gas & Electric Company (PG&E) pursuant to the Power Purchase Agreement.

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Because the District did not have the RPS licensed appropriately, PG&E may seek funds from the District in excess of \$600,000.

Lily Marie-Mora, member of the audience, asked why the District was late in submitting the application to the California Energy Commission.

Mr. Scherzinger explained that PG&E submitted forms to the District untimely. The forms were submitted to the California Energy Commission. The forms were the October forms as opposed to the May forms. The District then submitted the May forms, and there was a missing piece of information on the May forms. The forms were rejected, so the District resubmitted the forms. The California Energy Commission did not backdate the RPS to July 1, 2013, but dated the forms October 3, 2013, which exceeded the 90 day waiting period. So now the District is in this exposed position.

Ms. Mora stated that she is trying to organize a group of District water consumers to better understand the District. She stated that this group might be able to assist the District in the future by submitting letters in support of the District.

LOCAL AGENCY FORMATION COMMISSION (LAFCo) – Request for Nominations (Res. No. 2014-07)

Director Wilcox stated that he is willing to be nominated once again for the Special District seat on LAFCo. He has been in discussions with Nevada County Supervisor Hank Weston, and Mr. Weston assures Director Wilcox that he has spoken to many fire districts asking them to support a Nevada Irrigation District candidate at this time. Mr. Weston has also agreed to help Director Wilcox with his campaign for the seat.

Director Miller made a motion to adopt Resolution No. 2014-07 (Making Nomination of Nick Wilcox to the Position of Regular [Voting] Special District Member of the Nevada County Local Agency Formation Commission). Director Bachman seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Aye
Bachman, Division IV	Aye
Wilcox, Division V	Aye

Director Miller left the meeting at 10:02 a.m.

CLOSED SESSION was declared at 10:02 a.m. pursuant to Government Code Section 54956.9 to confer with District Counsel regarding pending litigation – Claim of Kristel Fontaine.

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MEETING RECONVENED in regular session at 10:18 a.m.

CLAIMS & SUITS – Fontaine

Director Bachman made a motion to reject claim by Kristel Fontaine for an unspecified amount for injuries resulting from a broken sink. Director Wilcox seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Absent
Drew, Division II	Aye
Miller, Division III	Absent
Bachman, Division IV	Aye
Wilcox, Division V	Aye

CLOSED SESSION was declared at 10:18 a.m. pursuant to Government Code Section 54956.8 to confer with Real Property Negotiators Scherzinger, Malberg, Sommers, Sindt and/or Meith regarding price and terms of payment for acquisition and sale of rights in real property; properties subject to negotiations:

- South Yuba Canal, Chalk Bluff Canal, Deer Creek Powerhouse; flowage/wheeling rights in Drum Canal, Bear River Canal, Wise Canal, and South Canal (all owned by PG&E)
- Flowage Rights in Bowman-Spaulding Canal, Fall Creek Flume, Dutch Flat Flume, and Chicago Park Flume; right to storage in Rollins Reservoir (all owned by NID)

Persons with whom negotiations will be conducted: PG&E Management.

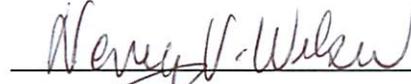
CLOSED SESSION was declared at 10:18 a.m. pursuant to Government Code Section 54957.6 to provide direction to the District's designated bargaining representatives – Scherzinger and/or District Counsel – regarding 2014 salary/benefit/working conditions.

MEETING ADJOURNED at 10:40 a.m. to reconvene in regular session on February 26, 2014, at 9:00 a.m. at the District's main office located at 1036 W. Main Street, Grass Valley, California.


Board Secretary

Attest a true record of actions had and taken at the above and foregoing meeting our presence thereat and our consent thereto.

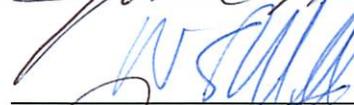
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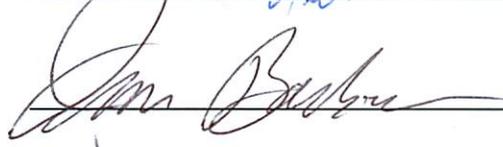
Director
Division I



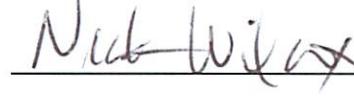
Division II



Division III



Division IV



Division V