

# Staff Report

**TO:** Board of Directors

**FROM:** Doug Roderick, PE, Director of Engineering

**DATE:** October 23, 2024

**SUBJECT:** **Americans With Disabilities Act (ADA) Transition Plan Project (Project #2687) Consulting Services Agreement for Self-Evaluation and Transition Plan (Consent)**

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## ***ENGINEERING***

### **RECOMMENDATION:**

Award a Consulting Services Agreement with Bureau Veritas in the amount of \$107,141 for consulting services for the ADA Transition Plan Project and authorize the General Manager to execute the necessary documents.

### **BACKGROUND:**

The Americans with Disabilities Act (ADA) was originally passed on July 26, 1990, as Public Law 101-336 (42 U.S.C. Sect. 12101 et seq.), became effective on January 26, 1992. The fundamental goal of the ADA is to ensure equal access to civic life for people with disabilities.

The ADA comprises five titles prohibiting discrimination against disabled persons within the United States. Title II of the ADA required state and local governments to make their programs, services, and activities accessible to persons with disabilities. It also established physical access requirements for public facilities (buildings, sidewalks, etc.).

NID is required to have an ADA Transition Plan that will:

- Identify existing obstacles limiting accessibility to publicly available spaces
- Describe steps that are to be taken to ensure that publicly available spaces within public right-of-way are made accessible to all individuals
- Specify a schedule and projected budget for achieving compliance
- Identify the official who will be responsible for implementation of the plan

The ADA Transition Plan will provide recommendations, a proposed budget, and a schedule for complying with accessibility requirements as mandated by the ADA and State of California Access Codes. It will also provide the basis for prioritizing, budgeting, implementing, and monitoring barrier removal and mitigation activities. The ADA Transition Plan will meet the requirements of applicable laws and regulations but will allow for maximum flexibility in the schedule and cost-effectiveness for implementing the ADA improvements.

A Request For Proposals (RFP) was sent to seven firms and also placed on the ciplist.com website on August 13, 2024. On September 26, 2024, staff received three proposals.

Proposals were reviewed by three staff members. One proposal was considered non-responsive as it did not include all the scope of work outlined in the RFP or follow the requirements for proposals. After review by staff, it was unanimous that Bureau Veritas was the preferred consultant. After including the costs, Bureau Veritas was still the top choice. Below are the proposers and their associated costs.

Consultant	Cost
Accessibility Consulting Partners	\$120,155
Bureau Veritas	\$107,141
ADA-Pros	\$18,949*

\*This proposal was considered non-responsive as it did not include all scope of work outlined in the RFP.

Staff is recommending that the Board award a Consulting Services Agreement with Bureau Veritas in the amount of \$107,141.

**BUDGETARY IMPACT:**

This project is budgeted in the approved 2024 Budget in the amount of \$150,000. It is currently estimated that only \$60,000 will be spent in the 2024 budget year. The remaining work will be budgeted for 2024.

DR

**Attachments: None**