

# Staff Report

**TO:** Board of Directors

**FROM:** Sandra Dunlap, Director of Finance

**DATE:** January 8, 2025

**SUBJECT:** Annual Disclosure of 2024 Reimbursements (Consent)

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## ***FINANCE***

### **RECOMMENDATION:**

Adopt a resolution for Annual Disclosure of Reimbursement to Employees and Directors.

### **BACKGROUND:**

Per California Government Code Section 53065.5, each special district shall no less than annually, disclose any reimbursement paid by the district to an employee or Board member, within the immediately preceding fiscal year, of a least one hundred dollars (\$100) for each individual charge for services or product received.

“Individual charge” includes, but is not limited to one meal, lodging for one day, transportation, or a registration fee.

Nevada Irrigation District made forty-two payments meeting the requirements of this code section and provides for the details of these payments in the attached “Employee and Board Member Reimbursements” report.

**BUDGETARY IMPACT:** None

SD

Attachments: (2)

- Resolution No. 2025-01 - Annual Disclosure of Reimbursement to Employees and Directors
- NID Employee and Board Member Reimbursements for 2024



**RESOLUTION NO. 2025-01**

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

**ANNUAL DISCLOSURE OF REIMBURSEMENT  
TO EMPLOYEES AND DIRECTORS**

BE IT RESOLVED that the Board of Directors of the Nevada Irrigation District does hereby adopt the following resolution:

Disclosure, pursuant to Government Code Section 53065.5, of the amounts of reimbursement to employees and Directors shall occur once a year in January of each year following the end of the calendar year for the preceding calendar year. The statement of reimbursement shall be accumulated by the establishment of a file with the title "Reimbursements, Name of Employee or Director," and periodically records shall be inserted in regard to the amounts of reimbursement. Annually a form shall be completed and filed with the Board by the accounting department and an item included on the January Agenda making it clear that those records are available for public review and are being rendered to the Board at its January meeting for its review.

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**PASSED AND ADOPTED** by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 8<sup>th</sup> day of January, 2025 by the following vote:

**AYES:** Directors:  
**NOES:** Directors:  
**ABSENT:** Directors:  
**ABSTAINS:** Directors:

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President of the Board of Directors

**Attest:**

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Secretary to the Board of Directors

**NEVADA IRRIGATION DISTRICT  
EMPLOYEE AND BOARD MEMBER REIMBURSEMENTS  
FOR FISCAL YEAR 2024**

| <b>EMPLOYEE NAME</b> | <b>CHECK #</b> | <b>PURPOSE</b>         | <b>AMOUNT</b> |
|----------------------|----------------|------------------------|---------------|
| ANDY BROWNING        | 411180         | TRNG PER DIEM-MEALS    | \$ 1,403.50   |
| AURORA PENALUNA      | 408434         | PER DIEM-MEALS/MILES   | \$ 343.84     |
| CAMERON TOWNSEND     | 409489         | ENGMEAD PERDIEM-MEALS  | \$ 199.00     |
| CAMERON TOWNSEND     | 410920         | REIMB-MEALS/LODGING    | \$ 199.00     |
| CAMERON TOWNSEND     | 411327         | REIMB-MEALS/LODGING    | \$ 199.00     |
| CARL W. COOKSON      | 411051         | TRIMBLE PERDIEM-MEALS  | \$ 282.50     |
| CHARLIE SCHLITZER    | 408119         | REIMB-WTO COURSE       | \$ 211.25     |
| DESIREE INCE         | 410080         | PER DIEM-MEALS/MILES   | \$ 387.62     |
| DESIREE INCE         | 410398         | REIMB-CONF HOTEL       | \$ 651.52     |
| ED ASCHOW            | 407148         | RTAC-PER DIEM MEALS    | \$ 197.50     |
| ELIZABETH MONTEJANO  | 410940         | PER DIEM-MEALS/MILES   | \$ 440.40     |
| ELIZABETH MONTEJANO  | 411797         | REIMB-RENTAL CAR       | \$ 288.91     |
| JOAN TORTORICI       | 406864         | CAPPO-MEALS/MILEAGE    | \$ 380.00     |
| JOHN ORTIZ           | 409127         | REIMB-MOUSE/CASE       | \$ 160.49     |
| JOHN ORTIZ           | 410962         | REIMB-MISAC MILEAGE    | \$ 324.28     |
| KAREN HULL           | 411709         | 2024 MILEAGE REIMB     | \$ 743.70     |
| KRISS BUTCHER        | 410848         | REIMB-MISAC MILEAGE    | \$ 337.68     |
| LORELEI HAMMER       | 409736         | ESRI-PER DIEM MEALS    | \$ 434.50     |
| LUCAS STEVENS        | 412106         | REIMB-D2 LICENSE FEES  | \$ 220.00     |
| MATTHEW CROWE        | 411093         | TRIMBLE PERDIEM-MEALS  | \$ 282.50     |
| MAURICE LEDOYEN      | 410334         | PER DIEM-MEAL/MILEAGE  | \$ 332.35     |
| MEGAN PONTIUS        | 412110         | REIMB-MS EXCEL COURSE  | \$ 130.00     |
| MICHAEL R. MCCLUSKEY | 410735         | REIMB-CLASS A PERMIT   | \$ 100.06     |
| NAOMI SCHMITT        | 406968         | PER DIEM-MEALS/MILEAGE | \$ 333.28     |
| NAOMI SCHMITT        | 408727         | MILEAGE REIMB          | \$ 182.09     |
| NAOMI SCHMITT        | 411364         | PER DIEM-MEALS/MILES   | \$ 379.82     |
| NATHAN DROIVOLD      | 407666         | EDUCATION REIMB        | \$ 1,199.48   |
| NEYSA KING           | 409523         | ENGMEAD PERDIEM-MEALS  | \$ 398.00     |
| NEYSA KING           | 410530         | REIMB-MEALS/LODGING    | \$ 398.00     |
| NEYSA KING           | 410641         | REIMB-MEALS/LODGING    | \$ 398.00     |
| NEYSA KING           | 410992         | REIMB-MEALS/LODGING    | \$ 1,393.00   |
| NEYSA KING           | 411241         | REIMB-MEALS/LODGING    | \$ 995.00     |
| NEYSA KING           | 411366         | REIMB-MEALS/LODGING    | \$ 796.00     |
| PATRICK O'CONNOR     | 411931         | FUEL PURCHASE          | \$ 107.10     |
| ROBERT NEWKIRK       | 409867         | PER DIEM-MEALS         | \$ 120.00     |
| ROD MCGHEE           | 412135         | REIMB-PLURALSIGHT      | \$ 299.00     |
| RYAN PFILE           | 409271         | REIMB-CLASS A TEST     | \$ 200.00     |
| RYAN PFILE           | 410759         | REIMB-CLASS A PERMIT   | \$ 100.06     |

| EMPLOYEE NAME     | CHECK # | PURPOSE               | AMOUNT      |
|-------------------|---------|-----------------------|-------------|
| SHANE SLATTERY    | 407902  | OT MEAL REIMB         | \$ 164.00   |
| SUSAN LAUER       | 409175  | REIMB-MILEAGE/PARKING | \$ 169.28   |
| TROY TEXEIRA      | 406889  | CAPPO-MEALS/MILEAGE   | \$ 338.06   |
| WILLIAM D. BARKER | 411267  | TRNG PER DIEM-MEALS   | \$ 1,403.50 |

**Government Code Section 53065.5**

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.