

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

July 25, 2018

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 25th day of July 2018, at 9:00 a.m.

Present were William Morebeck, President (Division IV); and Directors Nancy Weber (Division I); W. Scott Miller (Division III); and Nick Wilcox (Division V).

John H. Drew, Vice President (Division II) was absent.

Staff members present included Greg Jones, Assistant General Manager; Marvin V. Davis, Finance Manager/Treasurer; Chip Close, Water Operations Manager; Gary King, Engineering Manager; Monica Reyes, Recreation Manager; Jana Kolakowski, Human Resource Manager; Susan Lauer, Communication Specialist; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

PUBLIC COMMENT

The following members of the public addressed the Board:

- Karena Benskin, member of the public, addressed the Board regarding unethical property negotiations and provided timeline
- Roger Hicks, member of the public, addressed the Board regarding current rumors about resignation of Director Drew and a preselected replacement candidate
- Marin Lipowitz, resident of Cedar Ridge, addressed the Board regarding the Raw Water Master Plan (RWMP), the recent Water Management for Bear Yuba Watershed event and the recent op-ed piece by President Morebeck re the RWMP
- Dianna Suarez, resident of Colfax, addressed the Board regarding the "River of the Roundhouses" video, the Bear River Canyon, RWMP & Centennial Reservoir
- Michael Hill-Weld, resident of Division 1, addressed the Board regarding Warrants, RWMP, Board Chair's recent op ed, improving transparency & building trust
- George Olive, resident of Nevada City, addressed the Board regarding the RWMP and commitments made by the General Manager at April Board meeting
- Tim Carson, resident of Placer County, addressed the Board in opposition of the Centennial Reservoir, property appraisals/negotiations, and conservation methods
- Nicole Raglin, resident of Nevada City, addressed the Board regarding elected officials' accountability, and supporting a fair and open election process
- Melinda Booth, Executive Director of SYRCL, thanked the General Manager and Board Chair for attending recent SYRCL event, and addressed the Board regarding Board Chair's op ed, RWMP, Centennial Reservoir and rumors
- Tracie Sheehan, with Foothill Water Network, recognized Sue Sindt's 30 years of work with the District, and addressed the Board regarding circulating rumors, succession plan, building trust, RWMP, the Centennial Reservoir and analysis

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- Robert Hane, resident of Placer County, addressed the Board regarding the water spill that occurred on Vista Roble on July 8, 2018 and needed repairs
- Mike Pasner, owner of Indian Springs Organic Farm in Penn Valley, addressed the Board regarding Warrants, Director Drew's service to the District, and requested an open and honest election process and not an appointment before an election
- Pamela Osgood, resident of Grass Valley, addressed the Board requesting that the Board utilize an open election process for any seat vacancy, and requested the showing of the "River of the Roundhouses" video be shown at a Board meeting

President Morebeck removed the following items from the Consent Agenda for discussion during General Orders:

- Item 2 – Warrants
- Item 3 - Operations Department Job Description Updates
- Item 4 - Engineering Department Staffing Changes

MINUTES – June 27, 2018 Regular Meeting

Director Wilcox made a motion to approve the minutes of the regular meeting on June 27, 2018, as submitted. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

UPDATE AND ADDITION OF HYDROELECTRIC JOB CLASSIFICATIONS

Director Wilcox made a motion to approve the updated and new Hydroelectric job classifications, as recommended by the Administrative Practices Committee. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

UPDATES TO STANDARD AGREEMENTS

Director Wilcox made a motion to approve updates to the Standard Agreements for District work, as recommended by the Administrative Practices Committee. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

STANDARD SERVICES CONTRACT

Director Wilcox made a motion to approve the standard Services Contract, as recommended by the Administrative Practices Committee. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

FUEL AND DIESEL CONTRACT WITH HUNT & SONS INC. – EXTENSION

Director Wilcox made a motion to approve extension of the fuel and diesel contract with Hunt & Sons, Inc. for the District and authorize the General Manager to execute the necessary documents. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

TEMPORARY SERVICE LOCATION (TSL) AGREEMENT – HILTON

Director Wilcox made a motion to approve Agreement for TSL and Contribution for Future Treated Water Main Extension with Randall and Ramona Hilton, as recommended by the Variance Screening Committee. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

RESOLUTION OF APPRECIATION

Director Wilcox made a motion to adopt Resolution No. 2018-18 (Resolution of Appreciation Upon Retirement – Jessica Erickson). Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

WARRANTS

Marvin Davis, Finance Manager, Treasurer, presented the item.

Public Comment:

- Mike Pasner, resident of Penn Valley
- Tim Carson, resident of Placer County
- Ricki Heck, resident of Grass Valley
- Diana Suarez, resident of Placer County
- Amy Stevens, resident of Placer County
- Marin Lipowitz, resident of Grass Valley

Director Wilcox made a motion to approve the Warrants. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

Director Miller made a motion to direct staff to place all future Warrants under General Orders. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	No

Greg Jones, Assistant General Manager requested that Special Orders: Employee Introductions and Service Awards be presented at this time.

Director Miller made a motion adjust the agenda to allow for Special Orders to be addressed next, and then return to General Orders. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

EMPLOYEE RELATIONS – New Employee Introduction, Mills

Bob MacDonald, Raw Water Superintendent, introduced Gary Mills, Utility Worker I

EMPLOYEE RELATIONS – New Employee Introductions, Pratt and Hoover

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Brian Hickey, Equipment Shop Supervisor, introduced Joshua Pratt, Equipment Mechanic I and Jonathan Hoover, Equipment Mechanic I

EMPLOYEE RELATIONS – New Employee Introduction, Foster

Aurora Tipton, Customer Service Administrator, introduced new employee Fallyn Foster, Meter Reader

EMPLOYEE RELATIONS – SERVICE AWARDS

<u>Employee</u>	<u>Title</u>	<u>Hire Date</u>
<u>30 Years</u>		
Sue A. Sindt	Water Resources Superintendent	06/06/1988
<u>25 Years</u>		
Mark A. Volheim	Senior Operations Technician	05/05/1993
<u>20 Years</u>		
Kim M. Crabtree	Cashier	04/13/1998
<u>15 Years</u>		
Samuel J. Beaver	Water Distribution Supervisor	01/06/2003
Shad J. Chittock	Water Treatment Supervisor	01/21/2003
Chad D. Smith	Hydroelectric Utility Worker	06/23/2003
Chris L. Thompson	Utility Worker II	06/16/2003
Nathan L. Wasley	Water Superintendent	06/16/2003
<u>10 Years</u>		
Robert J. Fogleman	Operations Technician	01/07/2008
Timothy M. Rowe	Maintenance Supervisor	01/07/2008
Frank J. Reina Jr.	Water Distribution Operator II	06/02/2008

Meeting recessed at 10:30 a.m. and reconvened at 10:40 a.m.

OPERATIONS DEPARTMENT JOB DESCRIPTION UPDATES

Chip Close, Water Operations Manager, presented the item.

Director Weber made a motion to approve Operations Department job description updates, as recommended by the Administrative Practices Committee. Director Wilcox seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

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ENGINEERING DEPARTMENT STAFFING CHANGES:

Gary King, Engineering Manager, presented the item.

Director Weber made a motion to approve changes to the Associate Engineer classification, the Senior Engineer classification, and to the Engineering budget, and remove one engineering technician position, as recommended by the Administrative Practices Committee. President Morebeck seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

MABEN CANAL ENCASEMENT PROJECT – PHASE II (FATR#8099)

Gary King, Engineering Manager, presented the item.

Director Miller made a motion to award a construction contract to Hansen Bros. Enterprises in the amount of \$678,669, and authorize the General Manager to execute the necessary documents. Director Wilcox seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Absent
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

GENERAL MANAGER'S REPORT

Greg Jones, Assistant General Manager, reported on the following items:

- Storage and Precipitation update
- Conservation update
- Hemphill update to be provided at the August Engineering Committee Meeting
- Penn Valley Phase 3 is complete, with exception of a few easement areas
- Rattlesnake Road pipeline work is complete
- Final connection for Faye Road pipeline is being done July 25, 2018
- Iron Horse Project update
- Rock Creek Intertie Project update
- Main Building expansion discussion at August Engineering Committee Meeting
- Press Release went out on July 16, 2018 regarding the Raw Water Master Plan
- Grant proposal submitted for fire protection at southeast portion of Scotts Flat Lake
- Centennial Audit Report scheduled to be on Board agenda on August 22, 2018
- General Audit scheduled to be on Board agenda on September 12, 2018
- NID Hosting a Community Choice Aggregate (CCA) roundtable on August 23, 2018, at 6:00 p.m. in the Ponderosa Hall at the Nevada County Fairgrounds

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BOARD OF DIRECTORS' ITEMS / REPORTS

Director Weber reported on the following items:

- Recently broke her leg, and is back to being active

Director Miller reported on the following items:

- Attended the 2018 Special District Leadership Academy and shared highlights

Director Wilcox reported on the following items:

- Victoria Whitney, past Deputy Director of the State Water Resource Control Board, will be conducting a workshop pertaining to water rights issues, at the September 26, 2018 Board meeting. She also has served in the past as Chief of the Division of Water Rights, Chief of the SWRCB Water Quality Division, Chief of the Bay Delta Unit and the Chief of the Hearings Unit within the Division of Water Rights. She is recognized internationally as an expert.

MEETING ADJOURNED at 11:10 a.m., and will reconvene on Wednesday, August 22, 2018 at 9:00 a.m., at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

The Wednesday, August 8, 2018 meeting of the Board of Directors has been cancelled.

Board Secretary

Attest a true record of actions had and taken at the above and foregoing meeting our presence thereat and our consent thereto.

Director
Division I

Absent

Division II

Division III

Division IV

Division V