



NEVADA IRRIGATION DISTRICT

Nevada Irrigation District Boardroom - 1036 W. Main Street, Grass Valley, CA 95945

BOARD OF DIRECTORS

AT 9:00 AM ON JANUARY 22, 2025

AGENDA

Ricki Heck, President – Division I
Chris Bierwagen, Vice-President – Division II
Brad Fowler – Division III
Earl Stephens– Division IV
Rich Johansen – Division V

ZOOM WEBINAR

To participate via Zoom, click the following: <https://us02web.zoom.us/j/88417128196>

To join audio using telephone: (669) 900-6833 or (669) 444-9171 or (253) 205-0468

Webinar ID: **884 1712 8196**

Or One tap mobile: +16694449171,,88417128196# US or +16699006833,,88417128196# US

1. **STANDING ORDERS**

- Call the Meeting to Order
- Pledge of Allegiance
- Roll Call

2. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

*Please limit comments to three (3) minutes per person

3. **SPECIAL ORDERS**

- 3.A Presentation of the Certificate of Achievement for Excellence in Financial Reporting received from Government Finance Officers Association
[3A-Final](#)

4. CONSENT AGENDA

- 4.A Approve the Minutes from the regular meeting on January 8, 2025
[4A-Final](#)
- 4.B Resolution of Appreciation
Adopt a Resolution of Appreciation - D. Roderick
[4B-Final](#)
- 4.C District Policy 3035 – Investments
Adopt a Resolution to approve updates to Administrative Policy 3035 – Investments and appointment of Treasurer to manage the investment program
[4C-Final](#)
- 4.D Harmony Ridge Cell Tower Lease Amendment & Extension
Adopt a Resolution approving a cell tower lease amendment at 15102 Manzanita Diggings Drive and authorize the General Manager or designee to execute appropriate documents
[4D-Final](#)
- 4.E Write-Off for Uncollectible Property Rents
Adopt a Resolution authorizing a write-off in the amount of \$76,575 from Miscellaneous Accounts Receivable in accordance with District Policy 11140 – Write-off Policy
[4E-Final](#)
- 4.F Contract for the New Hydroelectric Field Office Architectural Design Project No. 2432
Award a Consulting Services Agreement with Russell Davidson Architecture, Inc. in the amount of \$371,811.78 with a 10% contingency, for a total of \$408,993, and authorize the General Manager to execute the necessary documents
[4F-Final](#)
- 4.G California Employers' Pension Prefund Trust (CEPPT) FY 2025 Contribution
Adopt a Resolution approving a budget amendment and FY2025 contribution to the CEPPT in the amount of \$2,000,000
[4G-Final](#)
- 4.H Information Technology Application Analyst Consultant Agreement
Award a sole source agreement in the amount of \$145,000 to Joe Ryan, an Independent Contractor, to assist the Information Technology Department with application support services and Tyler Munis Implementation, and authorize the General Manager to execute the appropriate documents
[4H-Final](#)
- 4.I 2025 Multi-Year Consulting Contract for Yuba- Bear Project Relicensing Support Services
Award a sole source multi-year contract with HDR Engineering, Inc. for consulting services related to the Federal Energy Regulatory Commission Yuba-Bear Project Relicensing for a cost of \$250,000 in 2025 and \$150,000 in both 2026 and 2027 with a total amount not to exceed \$550,000 for three years through December 31, 2027, and authorize the General Manager to execute all necessary documents
[4I-Final](#)

- 4.J Bulk Mailing 2025 Purchase Order
Approve a purchase order to DataProse for 2025 bulk mailing services in the amount of \$240,000 and authorize the General Manager to execute the appropriate documents
[4J-Final](#)
- 4.K Beacon AMA Meter Service Units 2025 Purchase Order
Approve a sole source purchase order to Badger Meter, Inc. for the purchase of 2025 cellular and mobile read service units and related licenses in the amount of \$150,000 and authorize the General Manager to execute the appropriate documents
[4K-Final](#)
- 4.L Warrants, Project and Facility Report, Payroll Fund Certificate, and Investment Report
Ratify the issuance of warrants by receiving and filing the check registers, the Project and Facility Report, and the Investment Transaction Report for the period December 25th, 2024 through January 10th, 2025
[4L-Final](#)
5. **GENERAL ORDERS** includes those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.
- 5.A Amendment to the FY 2025 CIP Budget
Adopt a Resolution approving:
- Amendment to the FY 2025 Capital Budget in the amount of \$2,101,222 to carry forward unspent appropriations from FY 2024 Capital projects
 - Amendment to the FY 2025 Internal Services Budget in the amount of \$21,000 to carry forward unspent appropriations from FY 2024 projects
- [5A-Final](#)
- 5.B Maintenance Department Position Reclassification of a Senior Utility Worker to a Maintenance Supervisor
Adopt a Resolution approving the position reclassification of a Senior Utility Worker to a Maintenance Supervisor within the Maintenance Department
[5B-Final](#)
- 5.C Water Rate Schedule
Provide input on the schedule for development and implementation of new water rates
[5C-Final](#)
- 5.D Project & Facility Report - Change Reporting
Discuss and provide direction to discontinue the current Project and Facility Balances Report and continue the quarterly CIP Budget to Actuals Report
[5D-Final](#)
6. **WORKSHOP ITEMS**
- 6.A PG&E Update - *no materials*

6.B New Job Description - Senior Construction Inspector
Provide input on the proposed job description for a Senior Construction Inspector
[6B-Final](#)

6.C NID Strategic Plan Review for 2025
Provide input and or reaffirmation of Board Strategic Priorities for 2025
[6C-Final](#)

7. GENERAL MANAGER’S REPORT:

The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations

8. BOARD OF DIRECTORS ITEMS / REPORTS:

Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also report on community comments and activities of interest.

9. ADJOURN

The next regular meeting of the Board of Directors will be held on February 12, 2025 at 9:00 a.m. at the District’s Business Center located at 1036 West Main Street, Grass Valley, California.

SUMMARY OF ITEMS ON THE BOARD OF DIRECTORS' AGENDAS

CONSENT AGENDA: The Consent Agenda consists of those items which are routine, and it is approved by one motion of the Board adopting the Consent Agenda and authorizing the appropriate actions. Should any member of the Board, staff, or public wish to discuss any item appearing thereon, the item should be removed from the Consent Agenda and discussed immediately after the approval of the Consent Agenda.

***PUBLIC COMMENT:** Members of the public shall be allowed to address the Board of Directors on items which are of interest to the public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). The Board limits public comment time.

GENERAL ORDERS: General Orders include those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.

GENERAL MANAGER'S REPORT: The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations.

Any matters requiring immediate action by the Board of Directors, which have not been placed on the Agenda, shall be taken up under the heading of General Manager's Report after all other matters are considered. The Board shall cause such matters to be placed on the Agenda for future meetings of the Board unless the matter requires immediate action by the Board, in which case the Board may take action as set forth in the Government Code.

BOARD OF DIRECTORS' ITEMS / REPORTS: Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also report on community comments and activities of interest.

The Boardroom is accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made 72 hours in advance of the meeting through the Board Secretary's Office at (530) 273-6185.

In accordance with Government Code Section 54957.5(b)(2), copies of the Agenda, and any writings in connection with open session agenda items, are available for public inspection during normal business hours at the office of the Board Secretary located at 1036 West Main Street, Grass Valley, CA.

This agenda has been posted at the District's Business Center at 1036 West Main Street, Grass Valley, California in the Main Lobby, the Boardroom Lobby, and the outdoor bulletin board of the East Annex in compliance with the Ralph M Brown Act. This agenda has also been posted on the District's web site (www.nidwater.com).