Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
    - Current system vendor
    - Current system product
    - System's purpose
    - A description of categories or types of data
    - The department that is the prime custodian of the data
    - The frequency that system data is collected
    - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

Nevada Irrigation District Enterprise Systems Generated January 14, 2025

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
ArcGIS	ESRI	Mapping	Geographic Information Systems	Engineering	As Needed	As Needed
CommunityPlus	Central Square	Utility Billing	Utility Billing	Customer Service	Daily	As Needed
Drupal	Streamline	Web Site	Web Site	Communications	As Needed	As Needed
Facebook	Meta	Citizen Communications	Social Media	Communications	As Needed	As Needed
FinancePlus	Central Square	Accounting, Fixed Assets, Payroll, AP, AR, GL and Human Resources	Financial System	Finance	Daily	As Needed
Instagram	Meta	Citizen Communications	Social Media	Communications	As Needed	As Needed
Laserfiche	ECS	Document Retention and Management	Document Management	Administration Records	As Needed	As Needed
LinkedIn	Microsoft	Communications	Social Media	Communications	As Needed	As Needed
Mitel	RingCentral	Telephone system	Other	Information Technology	As Needed	As Needed
Office 365	Microsoft	Email, Calendar, Contacts, Collaboration. Messaging and Office suite products	Email System	Information Technology	Daily	As Needed
Peak	Granicus	Board Agenda Management	Agenda Management	Administration Records	As Needed	As Needed
YouTube	Alphabet Inc.	Communications	Social Media	Communications	As Needed	As Needed