

NEVADA IRRIGATION DISTRICT:  
BOARD OF DIRECTORS

MINUTES

December 11, 2024

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 11th day of December 2024, at 9 a.m.

Present were Rich Johansen, President (Division V), and Ricki Heck, Vice President (Division I); and Directors Chris Bierwagen, (Division II); Brad Fowler, (Division III); and Earl Stephens (Division IV).

Staff members present included Greg Jones, Assistant General Manager; Chip Close, Director of Water Operations; Peter Wade, Director of Power Systems; Sandra Dunlap, Director of Finance; Monica Reyes, Director of Recreation; Naomi Schmitt, Director of Human Resources; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

STANDING ORDERS

- Call to Order: President Johansen called the meeting to order
- Pledge of Allegiance
- Roll Call: 5 Members Present

OATHS OF OFFICE – Brad Fowler, Division III and Rich Johansen, Division V  
Kris Stepanian, Board Secretary, administered oaths of office.

The meeting recessed at 9:04 a.m. and reconvened at 9:15 a.m.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- None

SPECIAL ORDERS

INVESTMENT PORTFOLIO REVIEW

Received a presentation from Michael Kronbetter with PFM Asset Management for the Investment Performance Review for the Quarter ended September 30, 2024.

Board Discussion:

- How to reconcile personal income not keeping up with inflation in some industries
- Appreciation expressed for the great job PFM Asset Management is doing

Public Comment: None

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**CONSENT AGENDA**

Public comment: None

MINUTES FROM THE REGULAR MEETING ON OCTOBER 23, 2024  
**M/S/C Bierwagen/Heck, unanimously approved as submitted.**

MINUTES FROM THE SPECIAL MEETING ON NOVEMBER 6, 2024  
**M/S/C Bierwagen/Heck unanimously approved as submitted.**

MINUTES FROM THE SPECIAL MEETING ON NOVEMBER 18, 2024  
**M/S/C Bierwagen/Heck unanimously approved as submitted.**

2025 BOARD MEETING SCHEDULE

**Approved the Board Meeting Schedule for 2025. M/S/C Bierwagen/Heck, unanimously approved.**

COMMUNITY FACILITIES DISTRICT NO. 2007-1 CEMENT HILL ANNUAL REPORT FY 2024/2025

**Received and filed the Fiscal Year 2024-2025 Annual Report for CFD No. 2007-1 Cement Hill. Approved the Board Meeting Schedule for 2025. M/S/C Bierwagen/Heck, unanimously approved.**

ASSESSMENT DISTRICT (AD) NO. 2008-1 RODEO FLAT ANNUAL REPORT FY 2024-2025

**Received and filed the Fiscal Year 2024-2025 Annual Report for Assessment District (AD) No. 2008-1 Rodeo Flat. Approved the Board Meeting Schedule for 2025. M/S/C Bierwagen/Heck, unanimously approved.**

POSITION/COMPENSATION SCHEDULE - 12/30/2024

**Adopted Resolution 2024-46 – Approving the Nevada Irrigation District 2025 Position/ Compensation Effective 12/30/2024, which includes a cost-of-living allowance (“COLA”) increase of 3%, and authorized posting to the District’s website. Approved the Board Meeting Schedule for 2025. M/S/C Bierwagen/Heck, unanimously approved.**

CONSULTING SERVICES FOR LAKE WILDWOOD TREATMENT PLANT REPLACEMENT PROJECT (#2568)

**Awarded a consulting contract to HDR Engineering, Inc. for design services for the Lake Wildwood Treatment Plant Project (Project) in the amount of \$171,740, and a contingency of \$17,174, and authorized the General Manager to execute the appropriate documents. M/S/C Bierwagen/Heck, unanimously approved.**

VENTANA SIERRA WATERLINE EXTENSION – HABITAT FOR HUMANITY CONVEYANCE AGREEMENT

**Approved Conveyance Agreement with Nevada County Habitat for Humanity for installation of approximately 532 lineal feet of 8-inch pipe, and all appurtenances**

**to serve Nevada County Parcel 035-140-022. M/S/C Bierwagen/Heck, unanimously approved.**

**SHERWIN WILLIAMS WATERLINE EXTENSION CONVEYANCE AGREEMENT**

**Approved Conveyance Agreement with MRP Grass Valley, LLC for installation of approximately 160 lineal feet of 10-inch pipe, and all appurtenances to serve Nevada County Parcels 035-600-004 & 035-600-007. M/S/C Bierwagen/Heck, unanimously approved.**

**GRASS VALLEY RV RESORT – ALLISON RANCH ENCASEMENT CONVEYANCE AGREEMENT**

**Approve Conveyance Agreement with TDM Land LLC for installation of approximately 552 lineal feet of 24-inch pipe, and all appurtenances to encase and realign a section of the Allison Ranch Canal through Nevada County parcel 007-550-016. M/S/C Bierwagen/Heck, unanimously approved.**

**AWARD SOLE-SOURCE PURCHASE FOR THE SOUTH YUBA CANAL FLUME SHEETS**

**Approved a sole- source purchase with Frank M. Booth Inc. in the amount of \$149,962.90 for the purchase of galvanized flume sheets and hardware needed for the South Yuba Canal and authorize the General Manager to execute the appropriate documents. M/S/C Bierwagen/Heck, unanimously approved.**

**WARRANTS, PROJECT AND FACILITY REPORT, PAYROLL FUND CERTIFICATE, AND INVESTMENT REPORT**

**Ratified the issuance of warrants by receiving and filing the check registers, the Project and Facility Report, and the Investment Transaction Report for the period October 13th through November 29th, 2024. M/S/C Bierwagen/Heck, unanimously approved.**

**GENERAL ORDERS**

**BUDGET TO ACTUAL REPORTS - FY 2024 Q3, FOR THE PERIOD ENDING SEPTEMBER 30, 2024**

Sandra Dunlap, Director of Finance, presented the item.

Board Discussion:

- Appreciation expressed for the great job done
- Property tax revenue
- Tracking losses due to PG&E outage and any affect outage has had on power purchase agreements

Public Comment: None

**Received and filed Budget to Actual Reports - FY 2024 Q3, for the period ending September 30, 2024. M/S/C Bierwagen/Fowler, unanimously approved.**

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NEVADA IRRIGATION DISTRICT - REORGANIZATION OF THE BOARD FOR 2025 AND APPOINTMENT OF SECRETARY (PURSUANT TO WATER CODE, SECTIONS 21375 AND 21376), EFFECTIVE JANUARY 1, 2025

Director Johansen nominated Director Heck as President of the Nevada Irrigation District Board of Directors for 2025. Director Bierwagen seconded the motion.

Public Comment: None

**Hearing no other nominations, Director Heck was elected as President. M/S/C Johansen/Bierwagen, unanimously approved.**

Director Heck nominated Director Bierwagen as Vice President of the Nevada Irrigation District Board of Directors for 2025. Director Fowler seconded the motion.

Public Comment: None

**Hearing no other nominations, Director Bierwagen was elected as Vice President. M/S/C Heck/Fowler, unanimously approved.**

**Director Heck made a motion to appoint Kris Stepanian as Secretary to the Board for 2025 (pursuant to Water Code, Sections 21375 and 21376). Director Stephens seconded the motion.**

Kris Stepanian, Board Secretary, was thanked for a job well done.

Public Comment: None

**M/S/C Heck/Stephens, unanimously approved.**

The meeting paused at 10:04 a.m., and the Nevada Irrigation District Joint Powers Authority meeting convened.

**NEVADA IRRIGATION DISTRICT JOINT POWERS AUTHORITY**

**NEVADA IRRIGATION DISTRICT JOINT POWERS AUTHORITY - REORGANIZATION OF THE BOARD**

Public Comment: None

**Director Heck made a conforming motion was made to approve the 2025 elected and appointed positions (pursuant to Water Code, Sections 21375 and 21376):**

- **Ricki Heck, President**
- **Chris Bierwagen, Vice President**
- **Kris Stepanian, appointed as Secretary**

**M/S/C Heck/Bierwagen, unanimously approved.**

The Nevada Irrigation District Joint Powers Authority meeting adjourned at 10:07 a.m. and the regular NID Board Meeting reconvened.

Dustin Cooper, District Council, provided a brief description of the Nevada Irrigation District Joint Powers Authority.

### GENERAL MANAGER'S REPORT

Greg Jones, Assistant General Manager, reported on the following items:

- Congratulated and welcomed new Board members
- PG&E repairs update provided by Chip Close, Director of Water Operations
- All boat launches on Scotts Flat Lake and Rollins Reservoir currently closed due to threat of Golden Mussel

Public Comment:

- Deb Tootonchie, Nevada County Farm Bureau
  - Inquired about non-motorized vessels on Scotts Flat and Rollins Reservoir
- Dustin Cooper, District Council, provided a brief update regarding the State Water Resources Control Board planned update to the Bay Delta Water Quality Control Plan and series of workshops specifically on proposed voluntary agreements
  - December 12<sup>th</sup>
    - Flow accounting session in the morning
    - NID's portion will occur in the afternoon
    - Webcast information will be shared with the Board in the event members would like to watch

### BOARD OF DIRECTORS' ITEMS / REPORTS

Director Bierwagen, Division II, reported on the following items:

- Requested Board members tours of the lower and upper divisions in 2025

Director Fowler, Division III, reported on the following items:

- Attended California State Farm Bureau Convention in Monterey
- Preparing on the farm for next irrigation season
- Glad to be working with the District

Director Heck, Division I, reported on the following items:

- Attended the Nevada County Contractor's Association holiday gathering
- Thanked colleagues for their trust and feels honored to serve as the 2025 Board President

Director Stephens, Division IV, reported on the following items:

- Glad to be a part of Nevada Irrigation District
- Brought in some mandarins that he had freshly picked this morning

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Director Johansen, Division V, reported on the following items:

- Attended the Nevada County Contractor's Association holiday gathering and complimented the high school's culinary club who catered the event
- Commented on the District's accomplishments in 2024

MEETING ADJOURNED at 10:30 a.m. The Board is scheduled to reconvene in regular session on Wednesday, January 8, 2025, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By

A handwritten signature in cursive script that reads "Kris Stepanian".

Kris Stepanian, Board Secretary