

# Staff Report

**TO:** Board of Directors  
**FROM:** Steve L. Prosser, Jr., Director of Maintenance  
**DATE:** August 28, 2024  
**SUBJECT:** Purchase of a New, Replacement Forklift (Consent)

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## ***MAINTENANCE***

### **RECOMMENDATION:**

Adopt a resolution to approve the purchase of one (1) 2024 Case 588H Rough Terrain Forklift in the amount of \$127,831.64 from Sonsray Machinery, LLC in Sacramento, California, and authorize the General Manager to execute the appropriate documents.

### **BACKGROUND:**

This purchase will replace one (1) 1999 Eagle Picher RC-60 Forklift (NID Asset #8339) with over 2,650 hours of operating time. Replacing this 25 year old Tier 0 unit with an emissions-compliant Tier 4 machine helps the District to meet strict on-/off-road diesel equipment regulations imposed by the California Air Resources Board (CARB) that require older, lower tier equipment to be phased out. The Tier 0 machine must be phased out by January 2025.

This will be the only “rough terrain” forklift owned by the District and stationed at the Placer Maintenance yard in Newcastle. This equipment is utilized daily to load and unload trucks, and also has the unique ability to be used on job sites.

### **BUDGETARY IMPACT:**

The Maintenance/Fleet Department solicited a Request for Quotation (RFQ) from four (4) suppliers/vendors. As part of the RFQ, the District offered an existing forklift as a trade-in on the new purchase, which resulted in a lower total bid price from the one (1) vendor/supplier that responded. A summary of the associated bid/quotation results follows:

\*\*\* Continued on next page. \*\*\*



# Nevada Irrigation District

## August 8, 2024 – RFQ Results for a Rough Terrain Forklift, Inquiry No. 911

Supplier/ Vendor	Year/Make/Model	Unit Cost	Taxable			Non-Taxable				Total Quotation	Delivery Date	
			Dealer Fee	Optional Accessory	Subtotal	Sales Tax on Subtotal (8.875%)	Optional / Extended Warranty(ies)	CA Tire Fee	Delivery to NID in GV			Trade-In Credit
<b>Sonsray Machinery, LLC (Sacramento, CA)</b>												
2024 Case 588H Rough Terrain Forklift		\$ 120,978.40	\$399.00	\$ -	\$ 121,377.40	\$ 10,772.24	\$ 1,075.00	\$ 7.00	\$ 1,100.00	\$ (6,500.00)	\$ 127,831.64	10/31/24

### Non-Responsive Quotations

Total JCB (Pacheco, CA)
Shafer Equipment (Sparks, NV)
Holt of CA (Sacramento, CA)

### CORRECTIONS MADE BY NID

1. "Mandatory" Warranties, such as standard manufacturers' warranties (no option to purchase product without these warranties), ARE taxable.
- "Optional" Warranties, such as "extended" warranties, ARE NOT taxable.
2. Given delivery date, and associated invoice date following delivery, tax has been updated from 8.5% to 8.875%, which goes into effect October 1, 2024.

**FISCAL IMPACT:**

The 2024 Maintenance Fund 15 Budget includes \$122,000.00 for this equipment replacement. The total purchase price of the 2024 Case 588H Rough Terrain Forklift is \$127,831.64, which exceeds the CIP budget line item by \$5,831.64. Therefore, a Budget Amendment is needed to transfer the cost savings from the Skip Loader purchase to the Forklift purchase within the Maintenance Department Capital Equipment budget account (15191-52904) as follows:

<b>Project / Purchase Name</b>	<b>Project #</b>	<b>Budget</b>	<b>Actual</b>	<b>(-) Cost Savings / (+) Overage</b>
Skip Loader (Replacement)	N/A	\$140,000.00	\$ 98,182.46	- \$41,817.54
Excavator (Replacement) <i>Approved / adopted on 08-14-24 via Resolution No. 2024-28</i>	N/A	\$275,000.00	\$290,216.93	+\$15,216.93
<b>Rough Terrain Forklift</b>	<b>N/A</b>	<b>\$122,000.00</b>	<b>\$127,831.64</b>	<b>+\$ 5,831.64</b>
<b>Net Cost Savings:</b>				<b>- \$20,768.97</b>

SLP/jjv

Attachments: (1)

- Draft Resolution Approving Purchase of a New, Replacement Forklift



**RESOLUTION NO. 2024-31**  
**OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT**

**Approving the Purchase of a New, Replacement Forklift**

**WHEREAS**, the District currently one (1) 1999 Eagle Picher RC-60 Forklift (NID Asset #8339) with over 2,650 hours of operating time, which is past its useful lifespan and needs to be replaced; and

**WHEREAS**, replacing the 25 year old Tier 0 forklift with an emissions-compliant Tier 4 machine helps the District to meet strict on-/off-road diesel equipment regulations imposed by the California Air Resources Board (CARB) that require older, lower tier equipment to be phased out by January 2025; and

**WHEREAS**, this will be the only “rough terrain” forklift owned by the District and stationed at the Placer Maintenance yard in Newcastle; and

**WHEREAS**, this type of equipment is utilized daily to load and unload trucks, and also has the unique ability to be used on job sites; and

**WHEREAS**, the Board of Directors adopted the 2024 Budget at its regular meeting on November 8, 2023 (Resolution No. 2023-49), which included \$122,000.00 designated for the purchase of this specific equipment; and

**WHEREAS**, the fiscal year 2024 Capital Improvement Project (CIP) Budget Account 15191-52904 has surplus funds in excess of the additional \$5,831.64 needed to cover the cost of purchasing the forklift, upon approval of a CIP Budget Amendment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of Nevada Irrigation District:

1. The Board of Directors hereby approves purchasing one (1) 2024 Case 588H Rough Terrain Forklift in the amount of \$127,831.64 from Sonsray Machinery, LLC in Sacramento, California, and authorizing the General Manager to execute the appropriate documents, including the associated CIP Budget Amendment.

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Resolution No. 2024-31  
Approving the Purchase of a New, Replacement Forklift  
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**PASSED AND ADOPTED** by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 28<sup>th</sup> day of August 2024, by the following vote:

<b>AYES:</b>	Directors:
<b>NOES:</b>	Directors:
<b>ABSENT:</b>	Directors:
<b>ABSTAINS:</b>	Directors:

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President of the Board of Directors

**Attest:**

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Secretary to the Board of Directors