



NEVADA IRRIGATION DISTRICT

Nevada Irrigation District Boardroom - 1036 W. Main Street, Grass Valley, CA 95945

The District will provide a dependable, quality water supply, strive to be good stewards of the watersheds and conserve the available resources.

SPECIAL BOARD OF DIRECTORS MEETING

AT 2:00 PM ON SEPTEMBER 28, 2022

AGENDA

Chris Bierwagen, President – Division II

Karen Hull, Vice President – Division III

Ricki Heck – Division I

Laura Peters – Division IV

Rich Johansen – Division V

All public meetings will be made available via Zoom

See Page 2 of Agenda for Zoom information specific to this meeting

Thank you

Please Note:

District Policy 2200 strictly prohibits employees, consultants, visitors or anyone else on District premises or engaged in a District-related activity, from behaving in a violent or threatening manner; this includes bullying or unreasonable behavior that demeans, intimidates or humiliates others, and causes disruptions in the boardroom.

District Board Policy 5030 states that disruption of any of the meetings of the Board of Directors shall not be permitted. Disruptive conduct includes the use of personal electronic devices, such as cell phones, tablets or other electronic devices.

ZOOM WEBINAR

To participate via Zoom, click the following: <https://us02web.zoom.us/j/81342107159>

To join audio using telephone: (669) 900-6833 or (346) 248-7799 or (253) 215 8782

Webinar ID: **813 4210 7159**

Or One tap mobile: US: +16699006833,,81342107159# or +16694449171,,81342107159#

1. STANDING ORDERS

- Call the Meeting to Order
- Pledge of Allegiance
- Roll Call

2. CONSENT AGENDA

2A Approve the Minutes of the Special Meeting on September 13, 2022

[2A-Final](#)

2B Approve the Minutes of the regular meeting on September 14, 2022

[2B-Final](#)

2C Financing Agreements - Maranatha Place - District Facilitated Waterline Extension (DFWLE)
Approve the Financing Agreements with the property owners participating in the Maranatha Place - District Facilitated Waterline Extension (DFWLE)

[2C-Final](#)

2D Warrants, Project and Facilities Report and Investment Transactions Report
Ratify the issuance of warrants by receiving and filing the check registers, Project and Facility Report, and the Investment Transaction Report for the period August 20 to September 9, 2022

[2D-Final](#)

3. GENERAL ORDERS

GENERAL ORDERS include those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.

3A New Board Policy - Capital Asset Policy

Adopt Resolution No. 2022-50 (Establishing Administrative Policy – Capital Asset Policy)

[3A-Final](#)

4. WORKSHOP

4A Job Description Updates - Sr. Finance Assistant and Finance Assistant I/II

Provide input on the revision of the attached Sr. Finance Assistant and Finance Assistant I/II job descriptions

[4A-Final](#)

4B Policy 2175 Update - Employee Training

Discuss and provide direction to District Policy 2175 - Employee Training

[4B-Final](#)

4C Board Policy No. 3080 - Procurement
Provide input regarding proposed modifications to Board Policy No. 3080, Procurement
[4C-Final](#)

5. **ADJOURN**

The next regular meeting of the Board of Directors will be held on Wednesday, October 12, 2022, at 9:00 a.m. at the District's Business Center located at 1036 W. Main Street, Grass Valley, CA 95945.

SUMMARY OF ITEMS ON THE BOARD OF DIRECTORS' AGENDAS

CONSENT AGENDA: The Consent Agenda consists of those items which are routine, and it is approved by one motion of the Board adopting the Consent Agenda and authorizing the appropriate actions. Should any member of the Board, staff, or public wish to discuss any item appearing thereon, the item should be removed from the Consent Agenda and discussed immediately after the approval of the Consent Agenda.

***PUBLIC COMMENT:** Members of the public shall be allowed to address the Board of Directors on items which are of interest to the public and which are within the jurisdiction of the Board, before or during the Board's consideration of the item; however, no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Board pursuant to Government Code Section 54954.2(b). The Board limits public comment time.

GENERAL ORDERS: General Orders include those items of regular District business which have not been referred to a Board committee and which will be presented with a recommendation or for consideration by the General Manager or District staff.

GENERAL MANAGER'S REPORT: The General Manager will provide a report on current activities within the District of interest to the public and the Board. Items to be discussed by the General Manager will be conditions of current water supply and water sales, legislative or regulatory items of interest not yet requiring action, and public affairs activities occurring within the District directly or indirectly involving District operations.

Any matters requiring immediate action by the Board of Directors, which have not been placed on the Agenda, shall be taken up under the heading of General Manager's Report after all other matters are considered. The Board shall cause such matters to be placed on the Agenda for future meetings of the Board unless the matter requires immediate action by the Board, in which case the Board may take action as set forth in the Government Code.

BOARD OF DIRECTORS' ITEMS / REPORTS: Directors may provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also report on community comments and activities of interest.

The Boardroom is accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made 72 hours in advance of the meeting through the Board Secretary's Office at (530) 273-6185.

In accordance with Government Code Section 54957.5(b)(2), copies of the Agenda, and any writings in connection with open session agenda items, are available for public inspection during normal business hours at the office of the Board Secretary located at 1036 West Main Street, Grass Valley, CA.

This agenda has been posted at the District's Business Center at 1036 West Main Street, Grass Valley, California in the Main Lobby, the Boardroom Lobby, and the outdoor bulletin board of the East Annex in compliance with the Ralph M Brown Act. This agenda has also been posted on the District's web site (www.nidwater.com).