



RESOLUTION NO. 2022-20

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

ESTABLISHING ADMINISTRATIVE POLICY – Ad Hoc Committees

WHEREAS, the Nevada Irrigation District (the “District”) intends to establish and revise, from time to time, administrative policies to guide the operations and management of the District; and

WHEREAS, at the discretion of the Board of Directors, ad hoc committees may be formed to address specific issues within the purview of District business; and

WHEREAS, creating a District policy pertaining to ad hoc committees is necessary to establish the process to follow and establish the roles and responsibilities of the District’s ad hoc committees.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Nevada Irrigation District hereby adopts the following policy as attached and shall be incorporated herein:

#5300 – Ad Hoc Committees

BE IT FURTHER RESOLVED, that the attached policy shall be incorporated into the District Policy Manual, and the Board Secretary is hereby authorized to assign and revise policy numbers and format and reformat the attached, as needed for an organized, comprehensive policy manual.

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PASSED AND ADOPTED by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 27th day of April 2022 by the following vote:

AYES:	Directors: Heck, Johansen, Hull, Bierwagen
NOES:	Directors: Peters
ABSENT:	Directors: None
ABSTAINS:	Directors: None

Chris Bierwagen
President of the Board of Directors

Attest: Kris Stepanian
Secretary to the Board of Directors

Nevada Irrigation District

POLICY MANUAL

POLICY TITLE: Ad Hoc Committees

POLICY NUMBER: 5300

5300.1 Purpose: To establish the roles and responsibilities of the District's Ad Hoc committees. At the discretion of the Board, an Ad Hoc Committee may be formed to address a specific issue within the purview of District business. Ad Hoc Committees are committees determined to be necessary by a majority of the Board. An Ad Hoc Committee does not have continuing subject matter jurisdiction, does not have a meeting schedule fixed by formal action of the Board, and is advisory to the full Board in nature. Ad Hoc committees generally serve a single or limited purpose, are not perpetual, and they are dissolved when their specific task is completed. In general, Ad Hoc Committees are not subject to the Brown Act.

5300.2 Assignment: The Board President will prepare the assignments to any Ad Hoc Committee. Ad Hoc committees shall include two members of the Board of Directors, as appointed by the Board President.

5300.3 Types of Committees: Ad Hoc committees may be formed from time to time to address topics such as water rate development, labor, legal settlement, and other limited purposes related to District business.

5300.4 Committee meetings: Ad Hoc Committee meetings will be scheduled as necessary when directed by a majority of the Board, the Board President, and/or the General Manager. Meetings will be open to public participation as determined by the Board President and/or the General Manager. Meetings that are determined to be open to the public will be noticed in accordance with the Brown Act standards in order to maximize public transparency. Meetings that are not open to the public are those meetings that are confidential in nature (for example, labor negotiations or related to the settlement of legal issues) and need not be noticed.

5300.5 Meeting Minutes: Ad Hoc Committee meeting minutes shall be prepared for all public meetings.

Adopted: April 27, 2022, via Resolution No. 2022-20