

# NEVADA IRRIGATION DISTRICT

## BOARD OF DIRECTORS

### MINUTES

May 24, 2023

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 24th day of May 2023, at 9 a.m.

Present were Karen Hull, President (Division III) and Rich Johansen, Vice President (Division V), and Chris Bierwagen, (Division II); and Trevor Caulder (Division IV).

Director Ricki Heck (Division I) was absent.

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Director of Engineering; Chip Close, Director of Water Operations; Keane Sommers, Director of Power Systems; Steve Prosser, Director of Maintenance; Sandra Dunlap, Director of Finance; Monica Reyes, Director of Recreation; Naomi Schmitt, Director of Human Resources; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

#### STANDING ORDERS

- Call to Order: President Hull called the meeting to order
- President Hull led the Pledge of Allegiance
- Roll Call: 4 Members Present / 1 Member absent (as noted above)

#### PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- Ari Hope, member of the public, addressed the Board regarding District facilities on his property, including concerns about standby fees, coordination of District work, and responsibilities for maintenance of easements, work areas, and debris created from that work
- Mary Clancy, member of the public, provided information to the Board regarding PG&E's Gas Safety Project adjacent to her properties, asked if they have applied for water from the District, and voiced concerns about vegetation removal, fire hazards, stormwater runoff, water resources

#### CONSENT AGENDA

Public Comment: None

#### MINUTES OF THE REGULAR MEETING ON APRIL 12, 2023

**M/S/C Johansen/Bierwagen, approved as submitted. Motion passed on the following roll call vote:**

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Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

MINUTES OF THE REGULAR MEETING ON APRIL 26, 2023

**M/S/C Johansen/Bierwagen, approved as submitted. Motion passed on the following roll call vote:**

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

RESOLUTION OF APPRECIATION (P. Robinson)

**Adopted a Resolution of Appreciation (P. Robinson). M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:**

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

REPORTING LEASES AND SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS

**Adopted a resolution establishing a threshold for reporting leases in accordance with Governmental Accounting Standards Board (GASB) Statement No. 87, and for reporting subscription-based information technology arrangements in accordance with GASB Statement No. 96. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:**

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

REPLACEMENT FOR H5498

**Adopted a resolution approving amendment of the FY 2023 Budget, increasing Fund 55 revenue by \$42,714 generated from insurance payout for total loss of H5498; approving the new capital purchase of a replacement vehicle adding an expense in the amount of \$55,000 to the Fund 55 Hydro Capital budget; and authorizing the General Manager to execute all necessary documents. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:**

Heck, Division 1	Absent
Bierwagen, Division 2	Aye

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Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

PURCHASE OF A COMPACT/MINI EXCAVATOR

Approved the purchase of one new 2023 Bobcat E35 (25 hp) R2-Series Compact/Mini Track Excavator in the amount of \$71,650.73 from Bobcat of Grass Valley. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

BEAUCHAINE CONSULTING ACCOUNTING SERVICES CONTRACT AMENDMENT

Amended the consultant services contract with Beauchaine Consulting Group, LLC in the amount of \$100,000 for a total contract authorization of \$200,000, for the initial one-year term (ending December 31, 2023), and authorized the General Manager to execute the appropriate documents. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

PURCHASE OF ONE 1.5-TON FLATBED TRUCK

Adopted a resolution amending the 2023 Annual Budget Fund 15, to increase the authorized budget for the purchase of a 1.5 -ton flatbed truck by \$3,000, for a total purchase authorization of \$88,000; approving the purchase of one new 2023 Ford F-550 4x4 Flatbed Truck in the amount of \$87,911.14 from Geweke Ford of Yuba City; and authorizing the General Manager to execute the appropriate documents. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

PURCHASE OF THREE 1.5-TON DUMP TRUCKS

Adopted a resolution amending the 2023 Annual Budget Fund 15, to increase the authorized budget for the purchase of three 2023 Ford F -550 4x4 Dump Trucks by \$23,000, for a total purchase authorization of \$278,000; approving the purchase of three (3) new 2023 Ford F-550 4x4 Dump Trucks in the amount of \$277,928.49 from

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**Geweke Ford of Yuba City; and authorizing the General Manager to execute the appropriate documents. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:**

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

**WARRANTS, PROJECT AND FACILITY REPORT, AND INVESTMENT REPORT**

**Ratified the issuance of warrants by receiving and filing the check registers, the Project and Facility Report, and the Investment Transaction Report for the period April 15 through May 12, 2023. M/S/C Johansen/Bierwagen, motion passed on the following roll call vote:**

Heck, Division 1	Absent
Bierwagen, Division 2	Aye
Hull, Division 3	Aye
Caulder, Division 4	Aye
Johansen, Division 5	Aye

**WORKSHOP ITEMS**

**HUMAN RESOURCES DEPARTMENT UPDATE**

Naomi Schmitt, Director of Human Resources, and Lisa Price, Human Resources Representative II, presented the item.

Board discussion ensued regarding the following:

- Employee Demographics: National Averages, Seasonal / Temporary Employees
- Leave of Absences and Family Medical Leave Act (FMLA)
- Short-Term Disability
- Recruitment
- Air Ambulance Benefit
- Health Reimbursement Account (HRA) benefit
- Flexible Spending Account (FSA) / Dependent Care Spending Account (DCFSA)
- 457 Retirement Plan
- Tuition Reimbursement
- Reasonable Suspicion Training
- Employee Engagement and Recognition
- Employee Surveys

Public Comment: None

**GENERAL MANAGER'S REPORT**

Jennifer Hanson, General Manager, reported on the following items:

- Attended a meeting with Greg Jones, Assistant General Manager, and ACWA representatives, and shared highlights about ramping up education and soliciting funding support for Scotts Flat Spillway

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BOARD OF DIRECTORS' ITEMS / REPORTS

Director Bierwagen, Division II, reported on the following items:

- Participated in a Zoom meeting with a citizens group from Lake Almanor and shared highlights
- Attended a Nevada County Farm Bureau meeting
- Participated in the Nevada County Farm Tour
- Attended the Nevada County Ag Commissioner's meeting

Director Caulder, Division IV, reported on the following items:

- Participated in the Placer County Ag Tour
- Attended the Placer County Ag Commission meeting
- Attended the Rural Lincoln Municipal Advisory Council meeting, and would like to connect appropriate staff with a constituent regarding their property split

Director Johansen, Division V, reported on the following items:

- Complimented NID employees, Chad and Steven, for helping their neighbor on their own time with her irrigation system
- Participated in a climate change interview on KVMR, along with Nevada County Supervisor Sue Hoek
- Attended Bear Yuba Land Trust picnic at Robinson Ranch
- Attended the Nevada County Farm Tour and shared highlights
- Attended the Lake Wildwood Fire Wise event
- Commented on El Dorado Irrigation District's announcement regarding building a reservoir

Director Hull, Division III, reported on the following items:

- Shared constituent concerns about new office hours and unable to reach office staff via telephone between 8-9 a.m. and after 4 p.m., requested notice be more visible on District's website and shared that Google still showing old office hours
- Missed recent farm tours as she was busy cutting flowers
- Thanked NID for making her business possible and shared flowers with administrative staff

MEETING ADJOURNED at 10:23 a.m., to reconvene in regular session on Wednesday, June 14, 2023, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By



Kris Stepanian, Board Secretary