

# Staff Report

for the Regular Meeting of the Board of Directors, January 9, 2019

**TO:** Board of Directors

**FROM:** Kris Stepanian, MBA, Board Secretary  
Remleh Scherzinger, P.E., MBA, General Manager

**DATE:** December 26, 2018

**SUBJECT:** Board Policy Manual Annual Review

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## *ADMINISTRATION*

### **RECOMMENDATION:**

Review District's Policy Manual, as recommended by the California Special Districts Association.

### **BACKGROUND:**

The District is a member of the California Special Districts Association (CSDA). The CSDA has several certification programs for Districts to achieve accreditation (i.e. District Transparency Certificate of Excellence and District of Distinction).

The District has received the District Transparency Certificate three times (in 2014, 2016 and 2018), and is currently working on achieving the District of Distinction Certificate. As part of this process, it is required that the Board annually review the District's Policy Manual in its entirety. A printed copy of the Policy Manual was previously provided to new incoming Board members, reflecting policies adopted as of December 1, 2018. It may also be viewed on the District's website using the following link:

[https://nidwater.com/wp-content/uploads/2018/12/Board\\_Policy\\_Manual.pdf](https://nidwater.com/wp-content/uploads/2018/12/Board_Policy_Manual.pdf)

### **BUDGETARY IMPACT:**

No budgetary impact.

KSt/RS