


Staff Report

for the Board of Directors' Meeting of January 23, 2019

TO: Honorable Board of Directors
FROM: Keane Sommers, P.E., Hydroelectric Manager 
DATE: January 16, 2019
SUBJECT: Establishing District Policy 3250 - Sustainability

HYDROELECTRIC

RECOMMENDATION:

Adopt Resolution No. 2019-05 (Establishing District Policy 3250 – Sustainability), as recommended by the Administrative Practices Committee on January 8, 2019.

BACKGROUND:

On January 8, 2019, the Administrative Practices Committee (APC) reviewed establishing the policy and unanimously agreed to advance the recommendation to the Board of Directors to adopt Resolution No. 2019-05.

Although the Policy is brief it will serve as the foundation for the creation of metrics and procedures to ensure the long term sustainability of the District.

BUDGETARY IMPACT:

To be determined as metrics and procedures are identified.

KSS

attachments (2):

- Draft District Policy 3250 – Sustainability
- Resolution No. 2019-05 (Establishing District Policy 3250 – Sustainability)



RESOLUTION No. 2019-05

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

**ESTABLISHING ADMINISTRATIVE POLICIES –
Sustainability**

WHEREAS, the Nevada Irrigation District (the “District”) intends to establish, and revise from time to time, administrative policies to guide the operations and management of the District; and

WHEREAS, the District’s insurance carrier provided sample guidelines for personnel and administrative policies for consideration by the District; and

WHEREAS, over the past few years, the District has adopted several administrative policies using the sample guidelines, in an effort to assemble a comprehensive policy manual; and

WHEREAS, certain District policies are outdated, and should be revised and formatted in the same manner as the sample guidelines; and

WHEREAS, such draft policies have been reviewed by the District’s Legal Counsel and found to be in accordance with law.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Nevada Irrigation District hereby adopts the following policies as attached, and shall be incorporated herein:

#3250 - Sustainability

BE IT FURTHER RESOLVED, that the attached policies shall be incorporated into the District Policy Manual, and the Board Secretary is hereby authorized to assign and revise policy numbers, and format and reformat the attached, as needed for an organized, comprehensive, policy manual.

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PASSED AND ADOPTED by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 23rd day of January 2019, by the following vote:

AYES:	Directors:
NOES:	Directors:
ABSENT:	Directors:
ABSTAINS:	Directors:

President of the Board of Directors

Attest:

Secretary to the Board of Directors

Nevada Irrigation District

POLICY MANUAL

POLICY TITLE: Sustainability

POLICY NUMBER: 3250

The purpose of this Policy is to outline the District's objective to be socially, environmentally, and economically sustainable through implementation in a fiscally responsible manner of actions, practices, and projects intended to reduce greenhouse gas emissions.

- 3250.1** Scope. This Policy shall encompass all District business lines. Where possible, this policy will factor into the District's procurement of goods and services.
- 3250.2** Staff shall identify appropriate metrics to measure and demonstrate sustainability and report on the practices used to enhance sustainability to the Administrative Practices Committee at least once annually.

Adopted: January 23, 2019 via Resolution No. 2019-05

Revised: