

# Staff Report

**TO:** Board of Directors

**FROM:** Monica Reyes, Director of Recreation

**DATE:** February 22, 2023

**SUBJECT: 2023 Collection Agreement Financial Plan between NID and the USFS (Consent)**

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## ***RECREATION***

### **RECOMMENDATION:**

Adopt Resolution No. 2023-12 - Approving the 2023 Collection Agreement Financial Plan between Nevada Irrigation District (District) and the United States Department of Agriculture, U.S. Forest Service Tahoe National Forest (USFS) and authorize the General Manager to execute the appropriate documents.

### **BACKGROUND:**

The recreational facilities listed below are part of the FERC Yuba-Bear Project #2266. Although the District is aware of no requirement of the Yuba-Bear FERC Project license or Federal Law or Regulation that would require the District to pay USFS to operate USFS Facilities, the District has indicated a willingness to support the operation of the facilities if a reasonable agreement could be reached.

- East Meadows Campground
- Pass Creek/Overflow Campgrounds
- Pass Creek and Woodcamp Boat Launches
- Aspen and Woodcamp Picnic Areas
- Jackson Point Campground
- Woodcamp Campground
- Fir Top Campground
- Findley Campground
- Jackson Creek and Canyon Creek Campgrounds
- Dispersed camping at Milton and Bowman Corridor

On May 11, 2022, staff brought a discussion to the Board regarding not renewing the Special Use Permit with the USFS to operate and maintain USFS campgrounds and land within the Jackson Meadow Complex and Bowman Corridor. Instead, NID would enter into a collection agreement that would allow the District to pay the USFS to operate and maintain their campgrounds. At that meeting, the Board stated support for the proposed collection agreement and approved the 2022 Collection Agreement between the USFS and the District in the amount of \$348,870.

Over the past several months, staff worked with the USFS on their 2023 Collection Agreement Financial Plan. The USFS 2023 Collection Agreement Financial Plan is requesting \$348,557, the funds would help the USFS operate and maintain their campgrounds and lands in the Jackson Meadows and Bowman Corridor areas. This Collection Agreement amount will be for 2023 only, all future agreements will be negotiated between NID and the USFS.

**BUDGETARY IMPACT:**

The 2023 Recreation Operating Budget includes \$383,757 in account 30250-52504 for the USFS 2023 Collection Agreement and contract service payments made by the District.

- \$348,557 for the USFS 2023 Collection Agreement Financial Plan.
- The balance of \$35,200 will remain in account 30250-52504 and will be used for a direct payment from NID to Sierra County for waste fees and for the USFS portion of water system operations.

Attachments: (3)

- Attached Resolution No. 2023-12
- FS-1500-18 2023 Collection Agreement Financial Plan
- FS-1500-19 Modification of Grant or Agreement Form



RESOLUTION NO. 2023-12  
OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

**2023 Collection Agreement between NID and USFS**

**WHEREAS**, On May 11, 2022, staff brought a discussion to the Board regarding not renewing the Special Use Permit with the USFS to operate and maintain USFS campgrounds and land within the Jackson Meadow Complex and Bowman Corridor. Instead, NID would enter into a collection agreement that would allow the District to pay the USFS to operate their campgrounds.

**WHEREAS**, The Board stated support for the proposed collection agreement and approved the 2022 Collection Agreement between the USFS and the District in the amount of \$348,870.

**WHEREAS**, The Recreation 2023 Operating Budget, budgeted \$383,757 in account 30250-52504 for the USFS 2023 Collection Agreement Financial Plan.

**WHEREAS**, NID staff has worked with the USFS on their 2023 Collection Agreement Financial Plan. The USFS 2023 Collection Agreement Financial Plan is requesting \$348,557, the funds would help operate and maintain their campgrounds and lands in the Jackson Meadows and Bowman Corridor areas.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Nevada Irrigation District to approve the following:

The General Manager is authorized to execute the 2023 Collection Agreement Financial Plan between Nevada Irrigation District and the United States Department of Agriculture, U.S. Forest Service, Tahoe National Forest.

- \$348,557 for the 2023 Collection Agreement.
- The balance of \$35,200 will remain in account 30250-52504 and will be used for a direct payment from NID to Sierra County for waste fees and for the USFS portion of water system operations.

\* \* \* \* \*

**PASSED AND ADOPTED** by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the 22nd day of February, 2023 by the following vote:

<b>AYES:</b>	Directors:
<b>NOES:</b>	Directors:
<b>ABSENT:</b>	Directors:
<b>ABSTAINS:</b>	Directors:

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President of the Board of Directors

**Attest:**

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Secretary to the Board of Directors

Forest Service Agreement # **22-CO-11051700-018**

Cooperator Agreement #

### Collection Agreement Financial Plan

#### Cooperator and FS Contributions

COST ELEMENTS and related data				Cooperator Contribution	FS Non-Cash Contribution	
Line Item Cost Subtotals				Subtotal	Subtotal	Combined Subtotals
<b>PERSONNEL</b>						
<b>Resource Specialists (List all personnel):</b>	<b># of Days</b>	<b>\$/Day</b>				
Recreation Operations Staff			\$194,557.00			\$194,557.00
			\$0.00			\$0.00
			\$0.00			\$0.00
			\$0.00			\$0.00
			\$0.00			\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
<b>Subtotal, Personnel:</b>	<b>0.00</b>		<b>\$194,557.00</b>	<b>\$0.00</b>		<b>\$194,557.00</b>
<b>TRAVEL</b>						
<b>Explanation of trips:</b>	<b>Vehicle Mileage Cost or Airfare Cost</b>	<b># of Trips</b>	<b>PerDiem and Lodging</b>			
From Where/To Where/For Whom						
				\$0.00		\$0.00
				\$0.00		\$0.00
					\$0.00	\$0.00
<b>Subtotal, Travel:</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EQUIPMENT</b>						
<b>Name and Type of Equipment:</b>	<b>Unit Cost</b>	<b>Quantity</b>				
GOVs Holdovers			\$22,000.00			\$22,000.00
Other Equipment			\$10,450.00	\$0.00		\$10,450.00
<b>Subtotal, Equipment:</b>	<b>\$0.00</b>	<b>0</b>	<b>\$32,450.00</b>	<b>\$0.00</b>		<b>\$32,450.00</b>
<b>SUPPLIES</b>						
<b>Name and Type of Supplies:</b>	<b>Unit Cost</b>	<b>Quantity</b>				
Materials and Supplies			\$27,500.00			\$27,500.00
Generator Fuel Power and Utility Maintenance			\$13,750.00			\$13,750.00
			\$0.00	\$0.00		\$0.00
<b>Subtotal, Supplies:</b>	<b>\$0.00</b>	<b>0</b>	<b>\$41,250.00</b>	<b>\$0.00</b>		<b>\$41,250.00</b>

<b>CONTRACTUAL</b>			
<b>Describe Contracts that will most likely result from this project:</b>			
Hazard Tree Removal	\$33,000.00		\$33,000.00
Golf Cart Rental	\$7,700.00		\$7,700.00
Toilet/Vault Pumping	\$16,500.00		\$16,500.00
Garbage Collection/Disposal Services	\$23,100.00		\$23,100.00
<b>Subtotal, Contractual:</b>	<b>\$80,300.00</b>	<b>\$0.00</b>	<b>\$80,300.00</b>
<b>OTHER</b>			
<b>Describe Other Costs of the Project:</b>			
			\$0.00
			\$0.00
			\$0.00
<b>Subtotal, Other:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL DIRECT CHARGES</b>	<b>\$348,557.00</b>	<b>\$0.00</b>	<b>\$348,557.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)	<b>Insert Rate Here:</b>	0.0%	\$0.00
<b>Total Party Costs</b>	<b>\$348,557.00</b>	<b>\$0.00</b>	<b>\$348,557.00</b>
<b>COST ELEMENTS SUBJECT TO NATIONAL PASS-THROUGH RATES</b>		<b>Cooperator Contribution</b>	
<b>TOTAL CHARGES</b>			
			<b>\$0.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)	<b>Insert Rate Here:</b>		\$0.00
<b>Total Pass-Through Costs</b>	<b>\$0.00</b>		
<b>TOTAL PROJECT COSTS</b>			<b>\$348,557.00</b>

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



### MODIFICATION OF GRANT OR AGREEMENT

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PAGES 1 2

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: <b>22-CO-11051700-018</b>	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: <b>002</b>
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): <b>Pacific Southwest Region, Office of Grants &amp; Agreements 1323 Club Drive, Vallejo, CA 94592</b>	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): <b>Tahoe National Forest 631 Coyote Street Nevada City, CA 95959</b>	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): <b>Nevada Irrigation District 1036 W Main ST Grass Valley, CA 95945-5424</b>	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

### 8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: INCOMING FUNDS OF \$348,557
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input type="checkbox"/>	OTHER (Specify type of modification):

**Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.**

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):  
Incoming funds being added for continued operations of Jackson Meadows and Bowman by USFS on behalf of Cooperator. All other terms and conditions remain the same.

### 10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

### 11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. THE COOPERATOR SIGNATURE  (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): <b>JENNIFER HANSON</b>	11.F. NAME (type or print): <b>ELI ILANO</b>		
11.G. TITLE (type or print): <b>General Manager, Nevada Irrigation District</b>	11.H. TITLE (type or print): <b>Forest Supervisor, Tahoe National Forest</b>		

### 12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:  <b>LOUISE EWEN</b> Date: 2023.02.05 13:48:17 -08'00'	12.B. DATE SIGNED
<b>LOUISE M EWEN</b> U.S. Forest Service Grants & Agreements Specialist	



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