



RESOLUTION No. 2018-05

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

**MAKING NOMINATION TO
THE POSITION OF SPECIAL DISTRICT MEMBER OF
THE NEVADA COUNTY LOCAL AGENCY FORMATION COMMISSION**

Whereas, the Board of Directors of the Nevada Irrigation District has received notice of the request for nominations for a Special District Member position on the Local Agency Formation Commission of Nevada County, pursuant to Section 56332 of the Government Code; and

Whereas, the Board of Directors of the Nevada Irrigation District has considered this request and determined to nominate the individual named below to serve on Nevada County LAFCo as Special District Member;

Now, therefore, be it resolved, the Board of Directors nominates _____ for Special District Member with a term to expire May 2, 2022.

The foregoing resolution was duly passed at a regular/special meeting of the Nevada Irrigation District held on February 28, 2018, by the following roll call vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Signed and approved by me after its passage this 28th day of February 2018.

ATTEST:

Board Secretary

Board President

I hereby accept nomination for the position of Special District Member of Nevada LAFCo for the term ending May 2, 2022.

Name (*printed*): _____

Signature: _____

Nevada County
Local
Agency
Formation
Commission

LAFCo
950 Maidu Avenue
Nevada City, CA 95959
Phone: 530-265-7180
E mail lafco@co.nevada.ca.us
<https://www.mynevadacounty.com/907>

Richard Anderson
County

Patrick Flora
Cities

Kurt Grundel, **Vice-Chair**
Districts

Evans Phelps
Cities

Josh Susman
Public

Hank Weston, **Chair**
County

Nick Wilcox
Districts

Ben Aguilar
Cities Alternate

Ed Beckenbach
Districts Alternate

Gloria Glenn
Public Alternate

Dan Miller
County Alternate

SR Jones
Executive Officer

P. Scott Browne
Legal Counsel

Deborah Gilcrest
Clerk/Analyst

Marianna Brewer
Administrative Accountant

January 12, 2018

TO: Boards of Directors of Independent Special Districts

FROM: Deborah Gilcrest, LAFCo Clerk/Analyst

RE: Nominations for Special District Voting Member of LAFCo

On April 30, 2014, Nick Wilcox of the Nevada Irrigation District Board was elected by the independent special districts to serve a four-year term as a special district representative through May 2018. It is therefore time to request nominations for the next four-year term of a Regular (Voting) District Member (May 2018 through May 2022).

Commissioners are appointed for four-year terms pursuant to Government Code Section 56334. Terms expire on the first Monday in May of the ending year or upon the appointment and qualification of a successor. An explanation of the responsibilities of a LAFCo Commissioner is attached.

Following are the steps of the nomination and election process:

1. This request for nominations is sent to each Independent Special District. (To provide all districts the maximum time to act, we also send the notice by fax and email.)
2. Each district may make one nomination, and are not required to make a nomination. However, if a nomination is made, it must be made by district resolution (a **sample resolution** is enclosed). Nominees must be Board members, not staff.
3. Nominating districts may also forward brief résumés for their nominees, one paragraph or so in length, describing the qualifications they have for this position. **The resolution and résumé must be received by LAFCo no later than Friday, March 9, 2018.**
4. Upon receipt of nominating resolutions and résumés, LAFCo staff will prepare the ballot and send it to each Independent Special District. (Résumés for nominees will be copied and included in the ballot packet.) The ballot may **not** be photocopied—only the original ballot will be accepted by LAFCo. Only the Chairperson of the Board of Directors or an appointed substitute may complete and sign the ballot.

5. The ballot must be returned to LAFCo no later than the date stated on the ballot. (To make sure every district has an opportunity to consider its vote at a regularly scheduled meeting, LAFCo will allow a full month for return of the ballots.)
6. The votes will be tallied by LAFCo staff in the presence of at least one disinterested third party.

Results of the election for the LAFCo Special District member will be sent to each Special District and each nominee.

The resolution of nomination (see example attached) must be returned no later than Friday, March 9, 2018, to the following address:

Nevada LAFCo
950 Maidu Avenue, Suite 270
Nevada City, CA 95959

If there are any questions, please call the LAFCo office at the number listed on the previous page.

cc: Hank Weston, Chair
Commissioner Wilcox

encl.: Responsibilities of a LAFCo Commissioner
Sample Resolution of Nomination

PLEASE NOTE: The difficulty experienced in previous efforts to obtain a quorum for an in-person meeting of the Special District Selection Committee to select a LAFCo member has resulted in reinstatement of the mail ballot procedure. Please note however, that the choice of method is the prerogative of the Independent Special Districts of Nevada County, not LAFCo. Districts that would prefer to have the Selection Committee meet in person to submit nominations and conduct an election may submit a written request to the LAFCo office. If a majority of the districts sign such a request, that method will be used for the next election of a district member or alternate.

Responsibilities of a LAFCo Commissioner

What is LAFCo?

The Local Agency Formation Commission (LAFCo) is an independent public agency with authority over local government agency changes of organization—that is, annexations, detachments, and consolidations of cities or districts, formation and dissolution of Special Districts, and incorporation and disincorporation of cities. Additionally, LAFCo is responsible for adopting a Sphere of Influence for each agency in the county. The Sphere of Influence is a plan for an agency's probable future boundaries and should represent a logical growth plan for the agency.

LAFCo's Composition

The Commission is composed of two Special District Members (elected by the Independent Special Districts); two County Members (appointed by the Board of Supervisors); two City Members (appointed by the City Selection Committee); and a Public Member (appointed by the other LAFCo Commissioners). In addition, each category has an Alternate Member who votes in the absence of one of the members of that category. Alternate Members attend all meetings and participate in discussion.

The Commissioner's Role

LAFCo Commissioners approve or deny proposals for changes in organization based on the procedures and standards of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 *et seq.*). Additionally, LAFCo is subject to the California Environmental Quality Act, as are all public agencies.

LAFCo Commissioners are required to file an annual Statement of Economic Interest, Form 700, as prescribed by the Fair Political Practices Commission, and to observe the LAFCo Conflict of Interest Code.

Commissioners, including alternates, are also required to complete two hours of ethics training in compliance with AB 1234 within one year of their election (County, City, and District members) or appointment (Public members) and every two years thereafter.

LAFCo Meetings

The Commission usually meets at 9:30 a.m. on the third Thursday of each month in Nevada City; meetings are occasionally held elsewhere and at other times. Commissioners are expected to attend all meetings and participate in the deliberation process. LAFCo also has an appointed staff to coordinate meeting logistics and to research and make recommendations on proposals before the Commission.