

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

January 24, 2024

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 24th day of January 2024, at 9 a.m.

Present were Rich Johansen, President (Division V) and Ricki Heck, Vice President (Division I); and Directors Chris Bierwagen (Division II); Karen Hull (Division III); and Trevor Caulder (Division IV).

Staff members present included Jennifer Hanson, General Manager; Greg Jones, Assistant General Manager; Doug Roderick, Director of Engineering; Chip Close, Director of Water Operations; Keane Sommers, Director of Power Systems; Steve Prosser, Director of Maintenance; Sandra Dunlap, Director of Finance; Monica Reyes, Director of Recreation; Naomi Schmitt, Director of Human Resources; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

STANDING ORDERS

- Call to Order: President Johansen called the meeting to order
- President Johansen led the Pledge of Allegiance
- Roll Call: 5 Members Present

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

- None

SPECIAL ORDERS

INVESTMENT PORTFOLIO REVIEW

Allison Kaune and Michael Kronbetter, with PFM Asset Management, presented the Investment Performance Review for the quarter ending December 31, 2023.

Board Discussion:

- Market rate cuts
- The disparity between Wall Street and Main Street and how it impacts planning
- Factoring in interest rates to inflation
- Explanation of Federal Agency and Commercial Paper showing negative on the Net Activity by Sector graph shown on Slide 15
- Expressed appreciation to the PFM Asset Management team for their work

Public Comment: None

January 24, 2024

EMPLOYEE RECOGNITION - SERVICE AWARDS

Jennifer Hanson, General Manager, provided a presentation recognizing the following employees for their years of service:

Name	Job Title
<u>10 Years</u>	
Kriss Butcher	Information Technology Analyst
Glen Alexander	Water Distribution Operator II
<u>15 Years</u>	
Christopher Ribble	Maintenance Superintendent
Chad Garvey	Senior Utility Worker
Gus Gramm	Senior Hydroelectric Plant Operator
Robert Page	Senior Water Distribution Operator
<u>25 Years</u>	
Philip Nedved	Hydroelectric Maintenance Superintendent
Chris Berg	Construction Inspector II

CONSENT AGENDA

Public Comment: None

MINUTES OF THE REGULAR MEETING ON JANUARY 10, 2024

M/S/C Hull/Bierwagen, unanimously approved as submitted.

MODIFICATION OF POSITION DESCRIPTIONS AND CLASSIFICATIONS FOR THE IT DEPARTMENT

Adopted Resolution No. 2024-04 - Approving changes to position descriptions and re-classifications for the Information Technology Technician and Information Technology Analyst, and the creation of a new classification of Senior IT Analyst, and authorized the General Manager to execute the appropriate documents. M/S/C Hull/Bierwagen, unanimously approved.

DISTRICT POLICY 3035 – INVESTMENTS

Adopted Resolution No. 2024-05 approving updates to Administrative Policy 3035 – Investments and appointment of Treasurer to manage the investment program. M/S/C Hull/Bierwagen, unanimously approved.

WARRANTS, PROJECT AND FACILITY REPORT, AND INVESTMENT REPORT

Ratified the issuance of warrants by receiving and filing the check registers, the Project and Facility Report, and the Investment Transaction Report for the period January 1, 2024 through January 12, 2024. M/S/C Hull/Bierwagen, unanimously approved.

January 24, 2024

GENERAL ORDERS

MARANATHA PLACE AND ALI LANE DISTRICT FINANCED WATERLINE EXTENSIONS

Doug Roderick, Director of Engineering, presented the item.

Board Discussion:

- Understanding the gap between estimates and bids
- Opportunity and time frame for property owners to participate
- Transfers made for these two projects
- Expressed appreciation to staff for their work
- Inflation
- Board's approval authority

Public Comment:

- Syd Brown, member of the public:
 - o Requested including a map with future staff reports
 - o Commented on the wording in the staff report and resolution to rephrase "including contingency fee" to "plus contingency fee"

Adopted Resolution No. 2024-06 approving:

- 1. Amendment of Fund 15 Capital Budget as follows:**
 - a. Maranatha Place DFWLE (Project No. 2409) in the amount of \$1,011,880**
 - b. Ali Lane DFWLE (Project No. 2643) in the amount of \$462,416**
- 2. Award a construction contract with LaFeur Excavating, Inc. in the amount of \$861,510, including a 5% contingency (for a total of \$904,585) for construction of the Maranatha Place DFWLE Project, and authorize the General Manager to execute any contract change orders within the contingency amount**
- 3. Award a construction contract with LaFleur Excavating, Inc. in the amount of \$376,277 plus a 10% contingency (for a total of \$413,905) for construction of the Ali Lane DFWLE Project and authorize the General Manager to execute any contract change orders within the contingency amount**

M/S/C Heck/Bierwagen, unanimously approved

NAMING OF UNNAMED LAKE "HOOT OWL LAKE"

Jennifer Hanson, General Manager, presented the item.

Board Discussion:

- Cost to District
- Work done by USGS (United States Geological Survey)
- Educational opportunity and outreach through the schools

Public Comment:

- Syd Brown, member of the public:
 - o Familiar with Board of Geographic names and USGS and the process
 - o Recommendations made to the USGS Board by state agency reps
 - o Application marked as "unknown" for in a wilderness or wilderness study area

January 24, 2024

- o Considering climate change

Approved naming of an unnamed lake owned by the District in Nevada County located just north of Island Lake “Hoot Owl Lake”. M/S/C Heck/Hull, unanimously approved.

WORKSHOP ITEMS

EMPLOYEE ENGAGEMENT SURVEY #2

Jennifer Hanson, General Manager, presented the item.

Board Discussion:

- Relaying OPEB information to employees
- Value of employee benefits package
- More employee events and fun team-building
- Communication and consistency
- MBWA (Management by Walking Around) Philosophy and regular check-ins
- Development of the survey
- Disseminating information

Public Comment: None

GENERAL MANAGER'S REPORT

Jennifer Hanson, General Manager, reported on the following items:

- Water levels at Rollins and Scotts Flat reservoirs
- Rainfall forecast
- Recent letters submitted in response to the comments on the Bay Delta Plan update
- Dustin Cooper, District Counsel, commented on the SacWAM (Sacramento Water Allocation Model) model detail specific to Scotts Flat Reservoir does not apply unimpaired flow

BOARD OF DIRECTORS' ITEMS / REPORTS

Director Bierwagen, Division II, reported on the following items:

- Attended the Nevada County Agricultural Advisory Committee meeting, where Chip Close, Director of Water Operations, provided a report

Director Heck, Division I, reported on the following items:

- Participated as a volunteer for League of Women Voters event and reported on public concerns voiced related to fire, climate change, and water

Director Hull, Division III, reported on the following items:

- No report

Director Caulder, Division IV, reported on the following items:

- Plan for Water Workshop tomorrow at 3 pm

January 24, 2024

- Attended the Lincoln Rural Municipal Advisory Committee meeting and shared highlights

Director Johansen, Division V, reported on the following items:

- Attended EcoFarm conference and shared highlights
- Penn Valley Town Hall meeting on Jan 25th at 5:30 pm
- Attending a meeting next week with the Lake Wildwood Association

MEETING ADJOURNED at 11:00 a.m. to reconvene in regular session on Wednesday, February 14, 2024, at 9:00 a.m. at the District's Business Center located at 1036 West Main Street, Grass Valley, California.

Submitted By

A handwritten signature in blue ink that reads "Kris Stepanian". The signature is written in a cursive, flowing style.

Kris Stepanian, Board Secretary

