

NEVADA IRRIGATION DISTRICT

BOARD OF DIRECTORS

MINUTES

February 28, 2018

The Board of Directors of the Nevada Irrigation District convened in regular session at the District's main office located at 1036 W. Main Street, Grass Valley, on the 28th day of February 2018, at 9:00 a.m.

Present were William Morebeck, President (Division IV); John H. Drew, Vice President (Division II); and Directors Nancy Weber (Division I); W. Scott Miller (Division III); and Nick Wilcox (Division V).

Staff members present included Remleh Scherzinger, General Manager; Greg Jones, Assistant General Manager; Marvin V. Davis, Finance Manager/Treasurer; Jana Kolakowski, Human Resources Manager; Keane Sommers, Hydroelectric Manager; Gary King, Engineering Manager; Brian Powell, Maintenance Manager; Monica Reyes, Recreation Manager; Doug Roderick, Senior Engineer; Susan Lauer, Communication Specialist; Dustin Cooper, District Counsel; and Kris Stepanian, Board Secretary.

PUBLIC COMMENT

The Following members of the public addressed the Board:

- Debora Totoonchie, resident of Nevada City, announced a public forum to Meet Your Sheriff Candidates on March 7th put on by the Nevada County Farm Bureau
- Marin Lipowitz, resident of Grass Valley, recited Earth pledge, and requested that the Centennial Reservoir be made a standing item under General Orders
- Mary Clancy, resident of Grass Valley, addressed the Board urging them to not cover ditches owned by the District
- Wanda Batchelor, member of the public, addressed the Board in opposition to the Centennial Reservoir on behalf of the Indigenous People
- Richard Thomas, resident of Nevada City, addressed the Board regarding re-organization of the District website

President Morebeck announced that Item 4 - Quarterly Investment, Short-Term Forecast & Reserves, was being pulled from the Consent Agenda for discussion.

MINUTES – February 14, 2018 Regular Meeting

Director Drew made a motion to approve the minutes of the regular meeting on February 14, 2018, as submitted. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Abstain
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

APPROVE WARRANTS

Director Drew made a motion to approve the warrants. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Abstain
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

QUARTERLY BUDGET VS ACTUAL REPORT

Director Drew made a motion to receive and file the quarterly budget vs actual report for the period ending December 31, 2017. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Abstain
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

HYDROELECTRIC JOB CLASSIFICATIONS AND BUDGETED HEADCOUNT

Director Drew made a motion to approve the new and updated Hydroelectric job descriptions and addition to budgeted headcount, as recommended by the Administrative Practices Committee. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Abstain
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

UPDATED JOB DESCRIPTION – HUMAN RESOURCES TECHNICIAN

Director Drew made a motion to approve the updated Human Resources Technician job description, as recommended by the Administrative Practices Committee. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Abstain
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

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QUARTERLY INVESTMENT, SHORT-TERM FORECAST & RESERVES

Marvin Davis, Finance Manager/Treasurer presented the item.

Public Comment:

- Ricki Heck, resident of Grass Valley
- Mike Pasner, owner of Indian Springs Organic Farm in Penn Valley

Director Drew made a motion to receive and file the quarterly investment, short-term cash forecast and reserve report for the period ending December 31, 2017. Director Weber seconded the motion.

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Abstain
Morebeck, Division IV	Aye
Wilcox, Division V	Aye

BEAR RIVER SIPHON REPLACEMENT PROJECT (FATR # 6746) – RESIDENT INSPECTION SERVICES

Gary King, Engineering Manager presented the item.

Approved Task Order 3 for consulting contract with Holdrege & Kull in the amount of \$210,000 for resident construction and specialty inspection services for the Bear River Siphon Replacement Project, and authorize the General Manager to execute the appropriate documents. M/S/C Drew/Wilcox, unanimously approved

RECREATION UPPER DIVISION STAFFING PLAN

Jana Kolakowski, Human Resources Manager presented the item.

Approved a revision to the 2018 Recreation Upper Division Staffing Plan/ M/S/C Wilcox/Drew, unanimously approved

GENERAL MANAGER'S REPORT

The General Manager reported on the following items:

- Precipitation & Storage Report
- Legislature updates
- Meeting with Placer County Water Agency (PCWA)
- Meeting with PCWA and City of Lincoln
- Recent visit with the Gold Country Lions Club
- Newtown Canal Rehabilitation update
- Community Investment website section updated
- Contracts out to bid for Rollins generator and Bowman Canal Rehabilitation
- Lake Vera, Rock Creek & Bloomfield Masterplan study on website
- Meeting on March 20th with residents for Alta Sierra Tank replacement
- Meeting on March 27th with Lodestar/Victoria District Financed Waterline Extension group

BOARD OF DIRECTORS' ITEMS / REPORTS

Director Weber reported on the following items:

- Recent viewing of forestry project at Scotts Flat Lake around campsites
- Interviewing for two segments of NCTV's upcoming program entitled "Where Do We Go From Here"
- Upcoming meetings:
- Upcoming Mountain Counties Water Resource Agency meetings:
 - o March 23rd - Innovative Water Technology Management Tools
 - o May 10th - Water Bond

Director Drew reported on the following items:

- Recreation Department has removed all of the old wooden docs at Rollins
- Department of Environmental Health has hired a bacterial specialist to review the E. coli contamination at Lake Wildwood

Director Miller reported on the following items:

- No meetings to report
- Requested that the Board Reserves Workshop be conducted today

President Morebeck elected to proceed with Item 10 - Reserves Workshop during this meeting following Item 9 and before Closed Session. He asked the public if they had any objection.

Public Comment:

- John Volz, candidate for Division 2

Director Wilcox reported on the following items:

- Interviewing for NCTV
- Local Agency Formation Commission (LAFCo) – His term is coming to an end and he is seeking re-election

LOCAL AGENCY FORMATION COMMISSION (LAFCO) – REQUEST FOR NOMINATIONS

Director Miller made a motion to nominate Nick Wilcox to the Position of Special District Member of the Nevada County Local Agency Formation Commission, and to adopt Resolution 2018-05 (Making Nomination the Position of Special District Member of the Nevada County Local Agency Formation Commission)

Motion passed on the following roll call vote:

Weber, Division I	Aye
Drew, Division II	Aye
Miller, Division III	Aye
Morebeck, Division IV	Aye
Wilcox, Division V	Abstain

Meeting recessed at 9:55 a.m. and reconvened at 10:03 a.m.

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RESERVES WORKSHOP

Marvin Davis, Finance Manager/Treasurer led the workshop fiscal management and reserve workshop.

Public Comment:

- Michael Hill-Weld, resident of Division 1
- Otis Wollan, resident of Colfax

DISTRICT POLICY 3040 – RESERVES

Marvin Davis, Finance Manager/Treasurer presented the item.

Remleh Scherzinger, General Manager, announced the following modifications to the way it now stands:

- Section 3040.4.2 -Rate Stabilization Fund is to remain
- Section 3040.4.6 -Accrued Leave Reserve percentage to be adjusted to 50%

Marvin Davis, Finance Manager, added the following additional modification:

- Section 3040.6 – Order of Reserve Calculation, will add Item 10) Reserve Stabilization Fund

Adopt Resolution 2018-06 (Updating Administrative Policy – Reserves), as amended. M/S/C Miller/Drew, unanimously approved

REVISITED THE QUARTERLY BUDGET VS ACTUAL REPORT

At the request of Director Weber, this item was re-visited. Marvin Davis, Finance Manager/Treasurer and Remleh Scherzinger, General Manager presented the item.

PUBLIC COMMENT ON ANY ITEM TO BE CONSIDERED IN CLOSED SESSION

- None

Meeting recessed at 11:40 a.m., and reconvened at 11:47 a.m. in Closed Session

Director Drew left the meeting at 1:10 p.m.

MEETING RECONVENED in regular session at 1:13 p.m., and President Morebeck asked Dustin Cooper, District Counsel to report on actions taken in Closed Session as follows:

CLOSED SESSION was declared pursuant to Government Code Section 54956, to confer with legal counsel regarding potential litigation with Kiewit.

Board Action: Authorized execution of a change order for extra work related to additional excavation of soil and rock on the Bear River Syphon Replacement Project, in the amount not to exceed \$625,000, and the provision of additional time not to exceed 209 days. The foregoing provisions being reduced to a written agreement between the District and Kiewit that is agreeable to the General Manager and District Counsel as to form. M/S/C Drew/Wilcox, unanimously approved

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CLOSED SESSION was declared pursuant to Government Code Section 54956.8 to confer with Real Property Negotiators Scherzinger, Sommers, and/or District Counsel regarding price and terms of payment for acquisition and sale of rights in real property; properties subject to negotiations:

- South Yuba Canal, Chalk Bluff Canal, Deer Creek Powerhouse; flowage/wheeling rights in Drum Canal, Bear River Canal, Wise Canal, and South Canal (all owned by PG&E)
- Flowage Rights in Bowman-Spaulding Canal, Fall Creek Flume, Dutch Flat Flume, and Chicago Park Flume; right to storage in Rollins Reservoir (all owned by NID)

Persons with whom negotiations will be conducted: PG&E Management

Board Action: Direction was given to the real property negotiators

CLOSED SESSION was declared pursuant to Government Code Section 54957: Public Employee Performance Evaluation – General Manager

Board Action: None

MEETING ADJOURNED at 1:15 p.m. to reconvene in regular session on March 14, 2018, at 9:00 a.m. at the District's main office located at 1036 W. Main Street, Grass Valley, California.

Board Secretary

Attest a true record of actions had and taken at the above and foregoing meeting our presence thereat and our consent thereto.

Director
Division I

Division II

Division III

Division IV

Division V
