

Staff Report

TO: Board of Directors

FROM: Sandra Dunlap, Director of Finance

DATE: January 11, 2023

SUBJECT: Annual Disclosure of 2022 Reimbursements (Consent)

FINANCE

RECOMMENDATION:

Adopt Resolution No. 2023-02 (Annual Disclosure of Reimbursement to Employees and Directors)

BACKGROUND:

Per California Government Code Section 53065.5, each special district shall no less than annually, disclose any reimbursement paid by the district to an employee or Board member, within the immediately preceding fiscal year, of a least one hundred dollars (\$100) for each individual charge for services or product received.

“Individual charge” includes, but is not limited to one meal, lodging for one day, transportation, or a registration fee.

Nevada Irrigation District made sixteen payments meeting the requirements of this code section and provides the details of these payments in the attached “Employee and Board Member Reimbursements” report.

BUDGETARY IMPACT: None

SD

Attachments: (2)

- NID Employee and Board Member Reimbursements for 2022
- Resolution 2023-02 (Annual Disclosure of Reimbursements to Employees and Directors)

**NEVADA IRRIGATION DISTRICT
EMPLOYEE AND BOARD MEMBER REIMBURSEMENTS
FOR FISCAL YEAR 2022**

EMPLOYEE NAME	CHECK #	PURPOSE	AMOUNT
Christina Konkle	401153	Water Science Course	\$1,388.00
Dar Chen	56592	Travel Exp Reim	\$316.71
Fred Waymire	401179	WTPO2 Course	\$212.53
Gregory T. McCay	56262	USPAP Class Renew Reimb	\$1,289.99
Joan Tortotici	58964	Hydro TV Purchase Reimb	\$703.12
John Ortiz	57650	Misac Conference	\$385.61
John Ortiz	400201	Misact Conference	\$302.50
Joseph Ryan	400202	Mileage	\$181.00
Kyle Hitchcock	55814	WDSO Maint ED7	\$161.53
Lorelei Hammer	57866	ESRI/GIS Travel	\$559.00
Michael McConnehey	55607	Mileage	\$108.63
Naomi Schmitt	56630	Finger Printing Scan	\$104.00
Robert Folgeman	401253	T4 Test Fee	\$130.00
Rod McGhee	401256	Plural Sight Training	\$299.00
Rod McGhee	55735	IT Training	\$299.00
Steven Beebe	57788	WDO GD3 Lic Fee	\$100.00

GOVERNMENT CODE: 53065.5.

EACH SPECIAL DISTRICT, AS DEFINED BY SUBDIVISION (A) OF SECTION 56036, SHALL, AT LEAST ANNUALLY, DISCLOSE ANY REIMBURSEMENT PAID BY THE DISTRICT WITHIN THE IMMEDIATELY PRECEDING FISCAL YEAR OF AT LEAST ONE HUNDRED DOLLARS (\$100) FOR EACH INDIVIDUAL CHARGE FOR SERVICES OR PRODUCT RECEIVED. "INDIVIDUAL CHARGE" INCLUDES, BUT IS NOT LIMITED TO, ONE MEAL, LODGING FOR ONE DAY, TRANSPORTATION, OR A REGISTRATION FEE PAID TO ANY EMPLOYEE OR MEMBER OF THE GOVERNING BODY OF THE DISTRICT. THE DISCLOSURE REQUIREMENT SHALL BE FULFILLED BY INCLUDING THE REIMBURSEMENT INFORMATION IN A DOCUMENT PUBLISHED OR PRINTED AT LEAST ANNUALLY BY A DATE DETERMINED BY THAT DISTRICT AND SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION.



RESOLUTION NO. 2023-02

OF THE BOARD OF DIRECTORS OF THE NEVADA IRRIGATION DISTRICT

ANNUAL DISCLOSURE OF REIMBURSEMENT TO EMPLOYEES AND DIRECTORS

BE IT RESOLVED that the Board of Directors of the Nevada Irrigation District does hereby adopt the following resolution:

Disclosure, pursuant to Government Code Section 53065.5, of the amounts of reimbursement to employees and Directors, shall occur once a year in January of each year following the end of the calendar year for the preceding calendar year. The statement of reimbursement shall be accumulated by the establishment of a file with the title "Reimbursements, Name of Employee or Director," and periodically records shall be inserted in regard to the amounts of reimbursement. Annually a form shall be completed and filed with the Board by the accounting department and an item included on the January Agenda making it clear that those records are available for public review and are being rendered to the Board at its January meeting for its review.

* * * * *

PASSED AND ADOPTED by the Board of Directors of the Nevada Irrigation District at a regular meeting held on the ____ day of _____, ____ by the following vote:

AYES:	Directors:
NOES:	Directors:
ABSENT:	Directors:
ABSTAINS:	Directors:

President of the Board of Directors

Attest:

Secretary to the Board of Directors